## EMPLOYMENT AND ECONOMIC DEVELOPMENT

## **DEED's Career & Education Explorer Tool Tutorial**

Step 1: Go to <a href="https://mn.gov/deed/data/data-tools/career-education-explorer/">https://mn.gov/deed/data/data-tools/career-education-explorer/</a>

Step 2: Click on Use the data tool "Use the data tool" (https://apps.deed.state.mn.us/lmi/cpt/home)

Career and Education Ex; X	<b>p 3</b> : Click on "Explore Careers".
C      A State of Minnesota [US]   https://apps.deed.state.mn.us//mi/cpt/home	
ECONOMIC DEVELOPMENT Ste	p 4: Type a job title into the text box, click "Enter"
Labor Market Information Data Home Career and Education Explorer Home Training Provider or Admin Login Ste	<b>p 5:</b> Select a job title from the dropdown menu.
Career and Education Explorer           Start Over - Explore Careers         Start Over - Explore Education         Find a Workforce Cepter	Career and Education Explorer
What kinds of jobs can I do? And where can I get the education I need?	Explore Career Start Over - Explore Career
I want to explore	Step 1: Choose a job or occupation
Careers	Enter a job or occupation title
Occupations     Viagas     Penand     Job openings     education     education     education	accountant Enter Step 4
Explore Careers	Which is closest to what you're looking for? Choose one.
	Choose specific job
Education	Choose specific job
Programs, courses, apprenticeships     Award	Financial Managers
Cost     Related occupations	Financial Specialists, All Other Billing and Posting Clerks
And more	Bookkeeping, Accounting, and Auditing Clerks
Explore Education	Financial Analysts
	Tax Examiners and Collectors, and Revenue Agents Financial Examiners
	Personal Financial Advisors
6001	Clear All

## menu

Step 2: Choose a Region type None Selected None Selected Statewide Local Region	a region T	Step 7: If you select "Local Region", you then must select your "County" from a dropdown menu, or select your "Region" from a dropdown menu. Step 8: Or you can select "Statewide".	Step 2: Choose a region Region type Statewide Go Clear All
Region type         Local Region         Enter county to find your region         None Selected         Aitkin         Anoka         Becker         Beltrami         Betrami         Big Stone         Bige-Sone         Carton         Carton         Cass         Chisago         Clay         Cook         Cotonwood         Crow Wing         Dakota	Region type         Local Region         Enter county to find your region         None Selected         Or choose from list <choose one="" region="">         EDR 1 - NorthWest         EDR 2 - Headwaters         EDR 3 - Arrowhead         EDR 4 - West Central         EDR 65 - North Central         EDR 65 - Southwest Central         EDR 76 - Southwest         EDR 77 - Central         EDR 78 - Southwest         EDR 9 - South Central         EDR 70 - Southeast         EDR 10 - Southeast</choose>	Step 9: Click "Go". Enter county to find Carver Or choose from list EDR 11 - 7 County Step Go Clear All	your region Twin Cities Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, Washington)

DEED Labor Market Information Office | mn.gov/deed/data/

## EMPLOYMENT AND ECONOMIC DEVELOPMENT

**Step 10**: The Explore Careers "Overview" includes the SOC Code, a brief occupational description, a list of typical job titles, wage guidelines from DEED's <u>Occupational Employment Statistics</u> tool, current demand from DEED's <u>Occupations</u> in <u>Demand</u> tool, typical wages by industry, typical education needed to get the job from DEED's <u>Educational</u> <u>Requirements for Occupations</u> data, and a list of related education programs from DEED's <u>Education Explorer</u> tool.

EMPLOYMENT AND ECONOMIC DEVELOPMENT	Step 11: "Explore Careers - Wages" sho	ws ł
abor Market Information Data Home Career and Education Explorer Home Training Provider or Admin Login	wage percentiles for the region, state, a	nd L
Step a Step Hon Explorer 12 4 4 4 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	wage offers for openings; and Cost of Li Explore Careers - Wages Sant Over - Eaders Careers Sant Over - Eaders Careers	ving
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You have selected	Overview Wages Demand Education On the Job Apply for Jobs	
Accountants and Auditors 13-2011 EDR 11 - 7 County Twin Clifes (includes these counties: Annia: Carver Datinta Hennenin Rameev Scritt Washington)	You have selected	
mou co i i dravnih zavo navad formanan zavoran zavorani dravnah zavorabnih zavodih dravnih dravnih fakoli.	Accountants and Auditors – 13-2011 EDR 11 - 7 County Twin Cities (includes these counties: Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, Washington)	
Description		
Examine, analyze, and interpret accounting records to prepare financial statements, give advice, or audit and evaluate statements prepared by others. Install or advise on systems of recording costs or other financial and budgetary data. Excludes 'Tax Examiners and Collectors, and Revenue Agents' (13-2001).	Hourry wages - 10 percent of jobs pay less than the 10th percentile and so on	
Typical job filles	Region 10th Percentile 25th Percentile Median 75th Percentile 90th Percent	tile
Account Auditor, Accountant, Auditor, Auditor-In-Charge, Certified Public Accountant, Cost Accountant, CPA, Field Auditor, Financial Accountant, Financial Auditor, Fund	EDR 11 - 7 County Twin Cities \$21.99/hr \$26.74/hr \$32.38/hr \$40.46/hr \$52.74/h	
Accountant, internal Auditor, Payrol Auditor, Tax Accountant	Minnesota \$21.30/hr \$26.02/hr \$31.47/hr \$39.36/hr \$51.19/h	
Hourly wage - Half of all jobs pay within this range (25th to 75th percentiles)	US \$20.67/hr \$26.12/hr \$33.43/hr \$44.46/hr \$59.32/h	
Demand	Typical wage offer for job openings	
Current Demand Expected 10. Year Openings - New positions plus replacement of departing employees	Region Median Wage Offer	
Cutterin Deminini     Capecter no tear Openings - tear posicions prior reparting emproyees	EDR 11 - 7 County Twin Citites \$26.01/hr	
a final a fina	Minnesota \$23.89/hr	
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Tan Industria Tunina Houdu Wena (Median) Employment	Cost of Living - Two working adults, one full-time and one half-time, with one child	
Professional and Business Services \$32.39 11190	Region Yearly per Family Hourly per Worker	
Construction 830.51 510	EDR 11 - 7 County Twin Cities \$60.072 \$19.25/hr	
Other Services \$31.05 310	Minnesota \$54,804 \$17.57/hr	
Leisure and Hospitality \$29.62 100		
Natural Resources and Mining N/A N/A	Step 12: "Explore Careers - Demand" sh	ows
Education requirements - Typical education needed to get this job	current and future demand for the region	on, s
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Overview Mages Damacd Education Dollha Job Apply. Science Job	Projected openings         Projected Employment. 2018         1- Year Openings         15 Tear Gravith         16 Tear Gravith	

**Step 13:** "Explore Careers - Education" education requirements and attainment; certifications and licensing requirements.

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**Step 14:** "Explore Careers - On the Job" includes a list of typical tasks, working conditions, abilities; similar careers.

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**Step 15:** "Apply for Jobs" links to a list of jobs currently posted on various job boards.

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For additional help, contact your DEED Regional Analyst: http://mn.gov/deed/data/regional-Imi/index.jsp