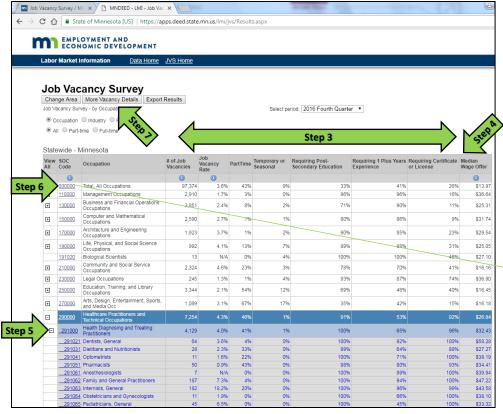


DEED's Job Vacancy Survey (JVS) Tool Tutorial

Step 1: Go to https://mn.gov/deed/data/data-tools/job-vacancy/

Use the data tool "Use the data tool" (https://apps.deed.state.mn.us/lmi/jvs/Results.aspx) Step 2: Click on



Step 3: Data in the table show the "Number of Job Vacancies"; as well as the percent that are part-time, temporary or seasonal, the percent that require postsecondary education, a certificate or license, and at least 1 year of prior work experience.

Step 4: Data in the table show the hourly "Median Wage Offer" for the current job vacancies.

Step 5: Click on the [+] button next to an occupational group to display the detailed list of occupations.

Step 6: Click on the "SOC Code" to see historical job vacancy counts going back to 2001.

Minnesota: 000000 Total, All Occupations		
Year	2nd Quarter	4th Quarter
2016	97,580	97,374
2015	97,997	96,114
2014	84,696	88,927
2013	72,569	60,389
2012	62,949	58,864
2011	54,670	49,890
2010	41,397	33,804
2009	31,358	25,885
2008	51,722	31,068
2007	62,569	50,594
2006	64,939	55,736
2005	59,474	61,554
2004	66,543	51,137
2003	53,246	50,438
2002	69,715	56,16
2001	115,072	79,793

36.39 44.01 42.12

20.24 25.64 31.02

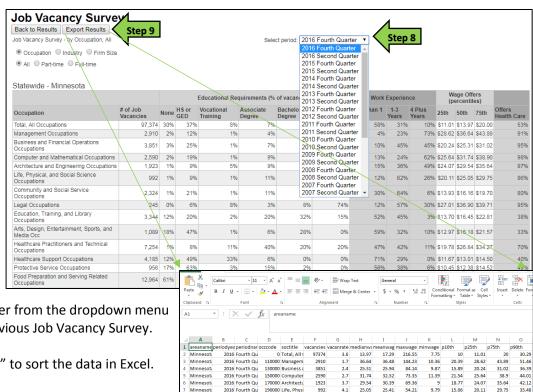
24.07 35.64

20.11

9 9 9.79 9.67

Step 7: Click on "More Vacancy Details".

Data in the table show the "Number of Job Vacancies", as well as additional details on "Education Requirements" (the percent requiring a high school diploma or less, vocational training, associate's degree, or a bachelor's degree or higher), "Prior Work Experience" (less than 1 year, 1-3 years, and 4+ years), "Wage Offers" (25th, 50th, and 75th percentile offers), and what percentage "Offer Health Care" insurance.



Step 8: Select a different quarter from the dropdown menu to see detailed data from a previous Job Vacancy Survey.

Step 9: Click on "Export Results" to sort the data in Excel.

25.31 31.74 29.54

25.05

1923

32.52

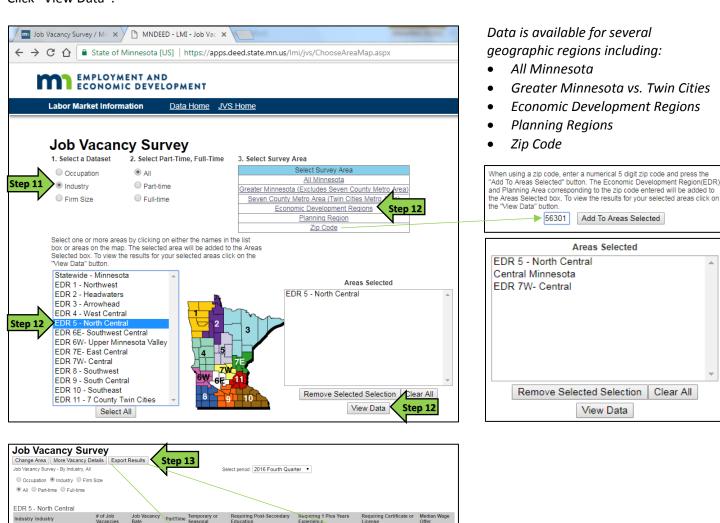
30.39



Step 10: Click on "Change Area" (https://apps.deed.state.mn.us/lmi/jvs/ChooseAreaMap.aspx)

Step 11: Select the circle for "Occupation", "Industry", or "Firm Size"; Select the circle for "All", "Part-time" or "Full-time".

Step 12: Select the "Survey Area" you're interested in, Select the area from the dropdown menu *or* from the map, Click "View Data".



699

Step 13: Click "Export Results" to sort the data in Excel.

0 2,246

4 2%

1.496

4 4%

9.7% 67%

11 2%

3.2% 46%

For additional help, contact your

DEED Regional Analyst:

Industry Industry

<u>72</u>

Arts, Entertainment, and Recreation

Other Services, Ex. Public

Public Administration

http://mn.gov/deed/data/regional-lmi/index.jsp

\$14.62

\$16.69 \$13.68

\$15.95

\$9.96

\$11.06