

BOARD MEETING AGENDA

Monday, June 17, 2024
11:00 am – 2:00 pm

Call to Order, Roll Call

New Employee & Board Member Introductions

Commissioner Update

Approval of Minutes from March 4, 2024 and April 2, 2024 Board Meetings Tab 1

Dislocated Worker Program (DW) Financials and Performance..... Tab 2

Supplemental Funding Requests..... Tab 3

PY24/FY25 SLIG Tier Ranking and Allocations Tab 4

PY24/FY25 DW Allocations for WDAs Tab 5

Consideration of PY24/FY25 State Dislocated Worker Admin Budget Tab 6

Dislocated Worker Statute Changes Tab 7

Break – 15 min.

MJSP Budget & Program Overview Tab 8

Consideration of FY25 MJSP Admin Budget

Consideration of Low Income Worker Training Program Grant Round

Consent Calendar, Short Form Summaries and Recommendations Tab 9

Proposed Partnership Projects, Criteria Sheet, Summaries & Recommendations Tab 10

Partnership Project Presentations (15 minutes per grant request for presentation & questions)

12:45 – 1:00 Anoka Ramsey CC/ENPOINTE

1:00 – 1:15 Hennepin TC/Omega Force Services

1:15 – 1:30 South Central College/Warners’ Stellian Co.

Six Percent Funding Request..... Tab 11

MJSP Short Form & Pre-Development Grant Evaluations Tab 12

Adjournment

**Minnesota Job Skills Partnership
BOARD MEETING MINUTES**

Monday, March 4, 2024
11:00 am – 3:00 pm
Via Microsoft Teams

Board Members Present: Matt Varilek, Robert Stine, Brad Meier, Scott Parker, Shannon Bryant, Bernie Burnham, Jennifer Theisen

Staff Present: Jodie Greising, Danielle Kressin, Vikki Palony, Kevin McKinnon, Catalina Valencia, Marc Majors, Lensa Idossa, Amy Carlson, Frederick Nah, Jason Wadell

Call to Order, Roll Call

Meeting called to order at 11:01 a.m. by Chair, Matt Varilek. All board members listed above were present at roll call.

Election of Vice Chair

Chair Varilek welcomed the group and advised that he would need to leave the meeting to attend his confirmation hearing. He then nominated Director Stine to serve as Vice Chair.

Motion: Chair Varilek made a motion for Director Stine to serve as Vice Chair; Director Parker seconded; motion passed unanimously via roll call vote.

Approval of Minutes October 23, 2023 Board Meeting

Motion: Director Meier made a motion to approve the October meeting minutes. Director Parker seconded; motion passed unanimously via roll call vote.

Dislocated Worker Program (DW) Financials

Lensa Idossa, DW Program Manager, presented an overview of the Workforce Development Summary highlighting the following points:

- State Dislocated Worker funding for the fiscal year is at about \$34.2 million; \$1.6 million allocated for administrative costs; \$15.5 million allocated to Workforce Development Areas and formula grants; \$3.4 million allocated to Small Layoff Independent Grantees; and \$10.1 million allocated for mass layoff grants.
- About \$1.9 million is currently available for six percent projects.
- About \$69.1 million is available for board authorization; supplemental funding requests will come out of this amount.

Dislocated Worker Supplemental Funding Request

Lensa Idossa presented an overview of the request by MN Teamsters Service Bureau for \$456,468 to supplement their PY23FY24 State Dislocated Worker grant to serve 100 additional people, which would increase their total grant from \$578,532 to \$1,035,000 for a total of 230 people to be served. Lensa indicated MN Teamsters Service Bureau has met all four of the evaluation criteria set by the board.

Director Meier asked if staff expects this request will be sufficient to get them through the end of the fiscal year. Lensa Idossa indicated that the team is confident this will be sufficient to provide services through the end of the fiscal year.

Motion: Director Burnham made a motion to approve the \$456,468 supplemental funding request; Director Bryant seconded; motion passed unanimously via roll call vote.

Six Percent Funding Request – GWDB Interagency Convener

Katie McClelland, Director Governor’s Workforce Development Board presented an overview of the request for six percent funding in the amount of \$259,722 to create a new Interagency Convener position to support the GWDB. This position would play an integral role in convening multiple state agencies that provide workforce development services with a goal of addressing the state’s job vacancy rate especially in Drive for Five industry sectors. The position will help in the alignment of programs across all the state agencies, defining and aligning metrics to measure success of our programs and who we’re serving, and improving our communication amongst partners across the state. The requested funding would be used to support the position for 18 months while funding is being sought from the legislature to support the position for the next biennium.

Vice Chair Stine asked what happens if they do not get funding from the legislature. Marc Majors, DEED Deputy Commissioner, indicated the work is critical and they anticipate they will be able to demonstrate this, but that there will be a backup plan. Katie McClelland indicated further that they have the support of the Governor’s office.

Motion: Director Burnham made a motion to approve the six percent funding request of \$259,722; Director Theisen seconded; motion passed unanimously via roll call vote.

Six Percent Funding Request – Grant Writing Training

Sonja Davis, Policy Coordinator, GWDB presented an overview of the request for six percent funding in the amount of \$65,000 to identify and procure a vendor to provide technical training for MN nonprofits, in government grant writing and navigating the application process. While the training will be open to all Minnesota organizations, nonprofits and entities that seek to apply for grant opportunities, it is particularly intended to assist less experience MN nonprofits. They are envisioning three 90-minute workshops to be offered in 2024 and 2025 that will cover narrative elements, proposal components, and proposed budgets.

Motion: Director Meier made a motion to approve the six percent funding request of \$65,000; Director Parker seconded; motion passed unanimously via roll call vote.

MJSP Budget & Project Overview

Jodie Greising, Director MJSP, provided an overview of the MJSP grant and administrative budgets and the MJSP active projects highlighting the following points:

- Approximately \$2.9 million in general funds and \$6.0 million in workforce development funds are currently available for MJSP grants.
- There are just over \$3.0 million in grant requests to be considered at today’s meeting.
- Administrative expenditures are on track with budgeted amounts; while it appears we are overspent in the Rate-Base MNIT Services line item, this is a result of DEED’s AFS office

recording database costs under this line item rather than the Agency-Specific MNIT Services line item where they were budgeted.

- There are no serious concerns with any of the active projects.

Consent Calendar, Short Form Summaries and Recommendations

Jodie Greising indicated there were eight Short Form grant applications submitted totaling \$370,775 in grant requests and provided an overview of each short form grant application. Due to conflicts of interest for some board members, approval of the consent calendar was split into three separate motions.

Motion: Director Parker motioned that the board approve the Anoka Ramsey Community College and MN State University, Mankato grant applications at staff recommended amounts; Director Theisen seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

Motion: Director Parker motioned that the board approve the University of Minnesota/Monarch Healthcare Management grant application at the staff recommended amount; Director Meier seconded the motion; motion passed unanimously via roll call vote with Director Stine abstaining due to a potential conflict of interest.

Motion: Director Parker motioned that the board approve the University of Minnesota grant applications with PAR Systems, Ryan Companies and Target Corp. at the staff recommended amounts; Director Theisen seconded the motion; motion passed unanimously via roll call vote.

Anoka Ramsey CC/U.S. Distilled Products

Matthew Salo from Anoka-Ramsey Community College and Pam McElhone and Ashley Hondl from US Distilled Products provided an overview of the proposed project. Vice Chair Stine asked Jodie Greising to comment on staff's recommendation for a reduced award amount; Jodie Greising indicated it was due mainly to this being the third large grant for this company in recent years.

Motion: Director Parker motioned to approve funding at the amount of \$300,000 as per staff recommendations; Director Burnham seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

Century College/J&B Group

Katie Swenson of Century College, and Amy Valek of J&B Group provided an overview of the proposed project.

Motion: Director Burnham motioned to approve funding at the amount of \$279,443 as per staff recommendations; Director Parker seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

Century College/Russ Davis Wholesale

Katie Swenson of Century College, and Janie Grady of Russ Davis Wholesale provided an overview of the proposed project.

Motion: Director Parker motioned to approve funding at the amount of \$298,804 as per staff recommendations; Director Burnham seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

Hennepin Technical College/Apple Tree Dental

Leslie Price of Hennepin Technical College, Tammy Erickson and Dr. Teresa Johnson of Apple Tree Dental provided an overview of the proposed project.

Motion: Director Meier motioned to approve funding at the amount of \$95,004 as per staff recommendations; Director Parker seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

Hennepin Technical College/Japs-Olson Company

Leslie Price of Hennepin Technical College, Daniel Beddor of Japs-Olson Company provided an overview of the proposed project. Vice Chair Stine asked Jodie Greising to comment on staff's recommendation for a reduced award amount; Jodie Greising indicated the company is working with an outside training provider that is doing a significant amount of the training and that it is generally our expectation that there is cost sharing with the business on those costs if the educational institution will not be gaining any new capacity through that partnership.

Motion: Director Parker motioned to approve funding at the amount of \$123,434 as per staff recommendations; Director Burnham seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

Hennepin Technical College/Upsher-Smith Laboratories

Leslie Price and Jeffrey Thorstad of Hennepin Technical College and Kevin Krenz, and Becky Jansen of Upsher-Smith Laboratories provided an overview of the proposed project.

Motion: Director Burnham motioned to approve funding at the amount of \$226,729 as per staff recommendations; Director Meier seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

MN State College Southeast/Advanced Automation Manufacturing Consortium

Calvin Clemons and Mark Johnson of MN State College Southeast, and Brady Webb of 3M Fall Protection provided an overview of the proposal project. Director Meier asked how many years of use the college expects to get out of the equipment purchased with grant funds; Calvin Clemons indicated they will get at least 10-15 years of usage out of the equipment.

Motion: Director Parker motioned to approve funding at the amount of \$399,827 as per staff recommendations; Director Meier seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

MN State University, Mankato/Industrial Fabrication Services

Tammy Bohlke of MN State University, Mankato and Mark Sanderson of Industrial Fabrication Services provided an overview of the proposal project.

Motion: Director Burnham motioned to approve funding at the amount of \$224,080 as per staff recommendations; Director Parker seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

MN State University, Mankato/Mayo Clinic Health Systems

Kate Glowoski of MN State University, Mankato and Victoria Hanson of Mayo Clinic Health Systems provided an overview of the proposal project.

Vice Chair Stine asked if there were any questions and there were none.

Motion: Director Meier motioned to approve funding at the amount of \$194,153 as per staff recommendations; Director Parker seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

St. Cloud State University/Central McGowan

Ileana Merten of St. Cloud State University and Joe Francis of Central McGowan provided an overview of the proposed project.

Motion: Director Burnham motioned to approve funding at the amount of \$205,485 as per staff recommendations; Director Theisen seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

University of Minnesota/Electrification Manufacturing Consortium

Dr. Travis Thul of the University of Minnesota, Brian Krosschell of Polaris, and John Hurst of Toro Company provided an overview of the proposed project.

Motion: Director Parker motioned to approve funding at the amount of \$140,845 as per staff recommendations; Director Meier seconded the motion; motion passed unanimously via roll call vote with Director Bryant abstaining due to a potential conflict of interest.

Adjourn

Vice Chair Stine noted we were at the end of the agenda and asked for a motion to adjourn.

Motion: Director Parker made a motion to adjourn; Director Louis seconded the motion; motion passed unanimously.

**Minnesota Job Skills Partnership
BOARD MEETING MINUTES**

Tuesday, April 2, 2024
1:00 pm – 2:00 pm
Via Microsoft Teams

Board Members Present: Matt Varilek, Robert Stine, Brad Meier, Scott Parker, Bernie Burnham, Jennifer Theisen, Lance Louis

Staff Present: Jodie Greising, Danielle Kressin, Vikki Palony, Marc Majors, Ama Akakpo, Nancy Omondi, Lensa Idossa, Amy Carlson, Frederick Nah

Call to Order, Roll Call

Meeting called to order at 1:00 p.m. by Chair, Matt Varilek. All board members listed above were present at roll call, except for Jennifer Theisen who joined the meeting at 1:36.

Chair Varilek welcomed the group and explained that this is a special meeting to address agenda items that we did not have time to include at the March meeting due to scheduling issues.

Dislocated Worker Program (DW) Financials and Performance

Nancy Omondi, Director of Adult Programs, DEED, provided an overview of the DW program financials, highlighting the following:

State & Federal Dislocated Worker Budget Summaries

- \$5.6 million in funds remaining for mass layoff projects.

Workforce Development Fund

- \$34.3 million allocated for the Dislocated Worker program.
- \$1.6 million budgeted for administrative costs.
- Any unused amounts are retained by the program and continues to grow.
- About \$69.2 million is available for board authorization.
- A legislative proposal is moving forward to expand the eligible population served by the Dislocated Worker program to include spouses of military members, ill and injured workers, and low-income individuals. If this passes, additional funds will be requested to serve this expanded population.

SFY24 State Dislocated Worker Administrative Budget

- Expenses as of February 9, 2024 were at 39% of the budgeted amount.

State Dislocated Worker Spending SFY23

- As of December 2023 (quarter 6 of 8), five providers have fully expended their funds; nine are close to expending all their funds.
- This funding ends June 30, 2024.

State Dislocated Worker Spending SFY24

- As of December 2023 (quarter 2 of 8), most providers are just beginning to use their funds; four providers have not started expending their funds.
- Hennepin/Carver ETC (WDA #9) and Mpls. Employment and Training (WDA #10) appear to have already expended most of their funds because they subgrant their funds.

- This funding year ends June 30, 2025.

Nancy Omondi proceeded to provide an overview of layoffs, highlighting the following:

Plant Closings and Mass Layoffs 10/3/23 to 2/12/24

- The number of people affected by mass layoffs is around 653 and the industry most affected by layoffs due to workforce reduction and/or closures was manufacturing.

Open Mass Layoff Projects

- There are a total of four projects that are currently ongoing.
- The number of participants for the Teamsters project are not yet available.

Director Meier asked why the Mass Layoff report sometimes shows just one layoff; Marc Majors, DEED Deputy Commissioner responded that while a mass layoff usually means 50 or more people have been laid off, the numbers we show are based on what is reported to DEED in the mass layoff notice that is required by law.

Amy Carlson, Dislocated Worker Performance & Data Lead, presented an overview of Dislocated Worker program performance outcomes, highlighting the following:

- The state served 3,734 participants with State Dislocated Worker funds between July 1, 2023 and December 31, 2023.
- The state is currently within successful range of all performance goals; and is exceeding goals for median earnings second quarter after exiting and for the credential attainment rate.

Preliminary Small Layoff Independent Grantee Tier Ranking/Performance

Lensa Idossa presented an overview of SLIG eligibility and performance ranking criteria and staff's recommendation to waive the eligibility criteria requiring providers exit at least 40 customers within the most recent fiscal year to allow American Indian OIC a placement in the Other Grantee Achievements tier and ensure that 75% of SLIG funding is split amongst the five providers achieving the best overall performance and 25% to the providers who ranked in the sixth and seventh place.

Motion: Director Parker made a motion to approve staff's recommendation to waive the 40-exit requirement for SFY25 to allow AIOIC a placement in the Other Grantee Achievements tier; Director Burnham seconded; motion passed unanimously via roll call vote.

Amy Carlson then provided an overview of the preliminary SLIG performance ranks for SFY25 indicating that Goodwill Easter Seals, Arrowhead Economic Opportunity Agency, Jewish Family and Children Services, Minnesota Teamsters Service Bureau, and HIRED are currently ranked in the top tier and will split 75% of all available funds provided they remain in that tier. She indicated further that Avivo currently ranks in the Other Grantee Achievements tier and based on the approved waiver, American Indian OIC will also be placed in this tier.

Chair Varilek noted that the five providers in the top tier would each receive 15% of the funding and the remaining providers would each receive 12.5% and questioned if this difference makes sense. Amy Carlson indicated the ranking criteria has been modified several times and that staff is always open to feedback.

MJSP Pre-Development Grant Request

Jodie Greising, Director MJSP, presented an overview of the Pre-Development grant request of \$30,654 from Fond du Lac Tribal and Community College in partnership with Fond du Lac Cannabis

Corp. noting that Fond du Lac Cannabis Corp. is a tribally chartered corporation and that tribal cannabis businesses are not required to be licensed by the state.

Motion: Director Parker made a motion to approve the Pre-Development grant request at staff's recommended amount of \$30,654; Director Theisen seconded; motion passed unanimously via roll call vote.

MJSP Workplace Effectiveness/Soft Skills Training Policy

Jodie Greising presented an overview of staff's proposed changes to the board's guidelines on workplace effectiveness/soft skill training based on the feedback received from the board at the October 2023 board meeting. Jodie indicated the proposed changes would limit the use of MJSP funds for soft skill/workplace effectiveness to approximately 30%, up to a maximum of \$100,000 for grants over \$50,000 and that diversity, equity, and inclusion training would not count towards this limit.

Motion: Director Stine made a motion to approve the proposed changes to the MJSP guidelines on workplace effectiveness/soft skills training; Director Burnham seconded; motion passed unanimously via roll call vote.

Adjourn

Meeting adjourned at 1:50 pm.

Minnesota State and Federally Funded Dislocated Worker Program

BUDGET SUMMARIES

As of 5/28/2024

July 1, 2023 - 5/28/2024

State Fiscal Year 2024
(7/1/2023 - 6/30/2024)

	STATE	FEDERAL
SFY 2024/PY 2023 Subtotal Dislocated Worker Program BUDGET	\$32,729,000	\$8,644,757
Administration/Set-Aside Budget (Required Activities)	\$1,636,450	\$1,296,714
WIOA Rapid Response	N/A	\$1,296,713
Mass Layoff Project Budget	\$10,162,354	N/A
Initial Formula Allocation to Providers (SFY24)	\$15,546,275	\$6,051,330
Small Layoff Independent Grants (SLIGs)	\$4,182,134	N/A (State Only)
WDF 6% Projects	\$1,963,740	N/A (State Only)
WDF 6% Projects (Reserved)	-	N/A (State Only)
MASS LAYOFF PROJECTS REMAINING (SFY24)	\$9,162,354	

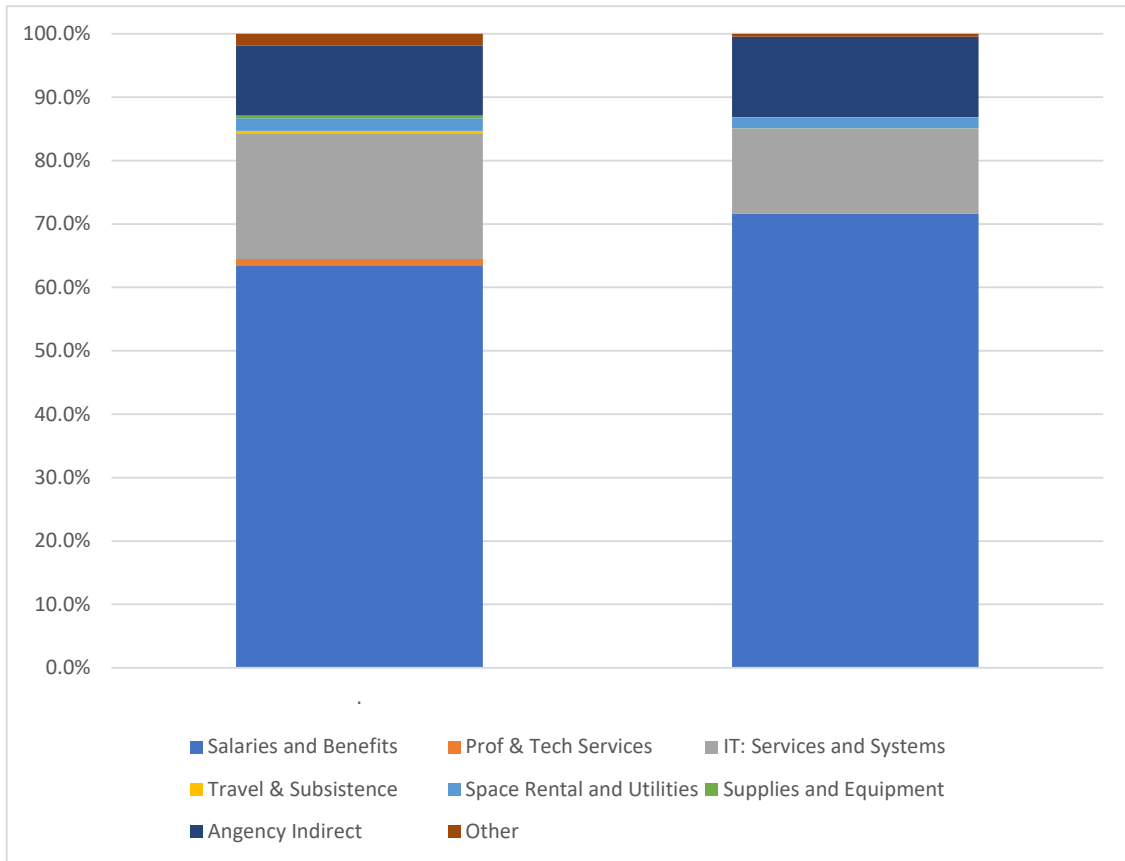
WORKFORCE DEVELOPMENT FUND

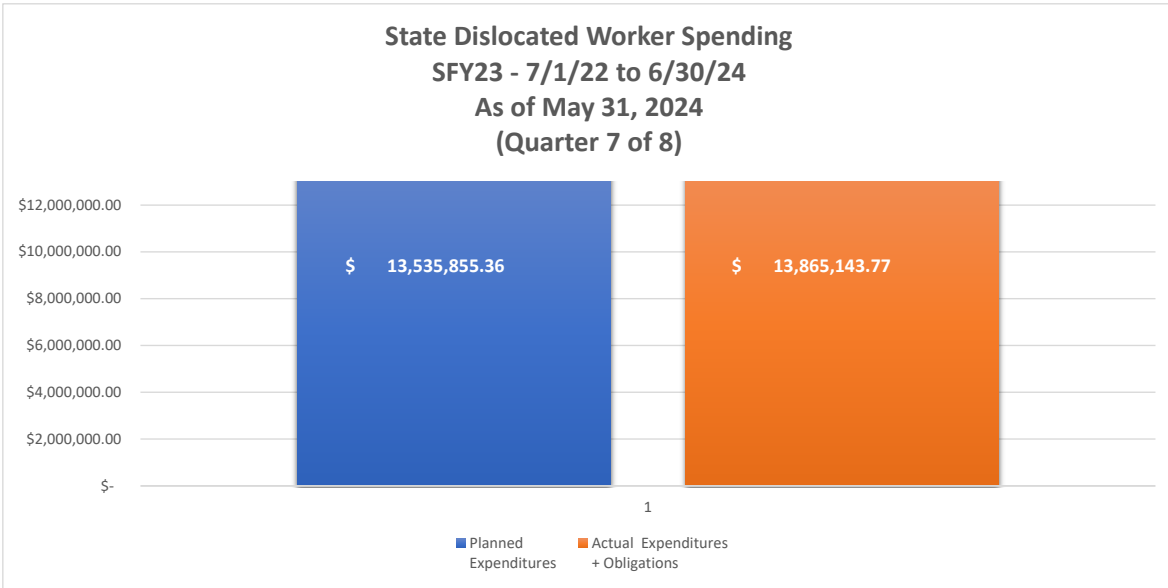
as of 6/1/2024

Actual and Estimated Resources					Current	Forecast	Forecast
	BFY 2020	BFY 2021	BFY 2022	BFY 2023	BFY 2024	BFY 2025	BFY 2026
Receipts	64,204,353	60,801,686	69,415,976	77,196,758	78,371,041	80,949,453	83,785,924
Workforce Enhancement Fees	63,069,260	60,497,747	69,090,932	74,172,355	73,751,542	76,949,453	79,785,924
Investment Interest on Funds	1,135,093	303,939	325,044	3,024,404	4,619,499	4,000,000	4,000,000
All Other Receipts	-	-	-	-	-	-	-
Balance Forward	32,615,941	42,396,795	46,488,834	60,323,688	76,619,704	69,898,431	1,000,000
Total Resources Available	96,820,293	103,198,481	115,904,810	137,520,447	154,990,745	150,847,884	84,785,924
Uses							
Legislative Direct Appropriations	34,534,825	33,538,195	40,704,746	39,513,770	42,943,156	49,517,000	49,517,000
Appropriated	37,821,000	36,021,000	43,206,000	42,836,000	40,188,000	49,517,000	
Balance Forward In	1,147,379	2,901,404	2,681,844	2,089,691	2,755,156		
Balance Forward Out	(2,901,404)	(2,681,844)	(2,089,691)	(2,755,156)	-		
Cancelled	(1,532,150)	(2,702,365)	(3,093,407)	(2,656,765)	-		
Expended	34,416,075	33,451,594	40,695,135	37,811,923	20,611,190		
Net Transfers	-	(61,374)	-	(280,690)	-		
Encumbered	118,750	147,975	9,610	1,982,537	16,896,802		
Available	-	-	-	-	5,435,164		
Dislocated Worker Program	18,124,751	21,222,358	14,876,377	21,377,666	35,929,040	31,432,453	34,268,924
State Administration	1,016,727	966,299	987,538	1,061,581	1,636,450	1,571,623	1,713,446
Initial Administrative Budget	1,114,215	1,258,300	1,059,250	1,195,502	1,636,450	1,571,623	1,713,446
Balance Forward - In	375,000	400,000	200,000	-	-	-	-
Balance Forward - Out	(400,000)	(200,000)	-	-	-	-	-
Budget Closeout	(72,488)	(492,001)	(271,712)	(133,921)	-	-	-
Expended	1,016,727	966,299	987,538	1,017,885	1,012,283		
Net Transfers	-	-	-	-	-		
Encumbered	-	-	-	43,696	32,803		
Available	-	-	-	-	591,364		
Formula Grant Allocations to Providers	11,317,695	13,959,330	9,848,365	11,810,603	15,546,275	14,930,415	16,277,739
Initial Formula Budget	10,585,042	11,953,847	10,062,872	11,476,800	15,546,275	14,930,415	16,277,739
Additional Formula Board Allocations	983,995	3,175,396	350,000	333,803	-	-	-
Prior year Formula obligations - In	-	61,386	175,396	-	-	-	-
Prior year Formula obligations - Out	(61,386)	(175,396)	-	-	-	-	-
Grant Closeouts	(189,956)	(1,055,903)	(739,903)	-	-	-	-
Expended	11,317,695	13,959,330	9,848,365	10,499,011	5,457,054		
Encumbered	-	-	-	1,311,592	10,089,222		
Available	-	-	-	-	-		
Small Layoff Independent Grants	3,247,610	4,966,505	2,998,852	2,630,100	4,182,134	3,284,691	3,581,103
Initial SLIG Budget	2,328,709	2,629,846	2,213,832	2,730,100	3,420,181	3,284,691	3,581,103
Additional SLIG Board Allocations	746,049	2,880,524	880,000	-	700,000	-	-
Prior year SLIG obligations - In	374,004	170,164	-	-	-	-	-
Prior year SLIG obligations - Out	(170,164)	-	-	-	-	-	-
Grant Closeouts	(30,988)	(714,029)	(94,980)	(100,000)	-	-	-
Expended	3,247,610	4,966,505	2,998,852	2,208,213	1,982,329		
Encumbered	-	-	-	421,887	2,199,805		
Available	-	-	-	-	-		
Mass Layoff Grants	2,220,760	341,921	94,102	245,875	10,162,354	9,759,777	10,640,501
Initial Mass Layoff Budget	6,919,273	7,814,041	6,577,942	7,073,044	10,162,354	9,759,777	10,640,501
Additional Mass Layoff Board Allocations	-	-	-	-	-	-	-
Prior year Mass Layoff obligations - In	110,773	-	-	-	-	-	-
Prior year Mass Layoff obligations - Out	-	-	-	-	-	-	-
Grant/Budget Closeouts	(4,809,286)	(7,472,120)	(6,483,840)	(6,827,169)	-	-	-
Expended	2,220,760	341,921	94,102	245,875	327,978		
Encumbered	-	-	-	-	672,022		
Available	-	-	-	-	9,162,354		
Tech Training & Pilot Re-Entry Training				5,561,913	2,438,087		
Board Allocations	-	-	8,000,000	-	-	-	-
Prior year Auths - In	-	-	-	8,000,000	2,438,087	-	-
Prior year Auths - Out	-	-	(8,000,000)	(2,438,087)	-	-	-
Expended	-	-	-	-	2,357,887		
Encumbered	-	-	-	3,204,026	-		
Available	-	-	-	-	2,438,087		
WDF 6% Projects	321,959	988,303	947,520	67,595	1,963,740	1,885,947	2,056,135
Initial 6% Projects Budget	1,337,058	1,509,960	1,271,100	1,434,602	1,963,740	1,885,947	2,056,135
Prior year 6% Authorizations - In	750,000	1,049,932	1,283,962	1,600,000	-	-	-
Prior year 6% Authorizations - Out	(1,049,932)	(1,283,962)	(1,600,000)	(1,534,909)	-	-	-
Budget Closeout	(715,167)	(287,627)	(7,543)	(1,432,098)	-	-	-
Authorized	321,959	988,303	947,520	67,595	324,722		
Reserved for Board Approval	-	-	-	-	1,639,018		
Job Skills Partnership Grants	1,763,922	1,949,094		9,307	6,220,118		
Job Skills Board Authorizations	-	-	-	-	-	-	-
Prior year MJSP Authorizations - In	9,942,441	8,178,519	6,229,425	6,229,425	6,220,118	-	-
Prior year MJSP Authorizations - Out	(8,178,519)	(6,229,425)	(6,229,425)	(6,220,118)	-	-	-
Expended	1,763,922	1,949,094	-	9,307	-		
Encumbered	-	-	-	-	-		
Available	-	-	-	-	6,220,118		
Available for Board Authorization						68,898,431	
Total Uses	54,423,498	56,709,647	55,581,122	60,900,743	85,092,313	149,847,884	83,785,924
Projected End of Year Balance	42,396,795	46,488,834	60,323,688	76,619,704	69,898,431	1,000,000	1,000,000

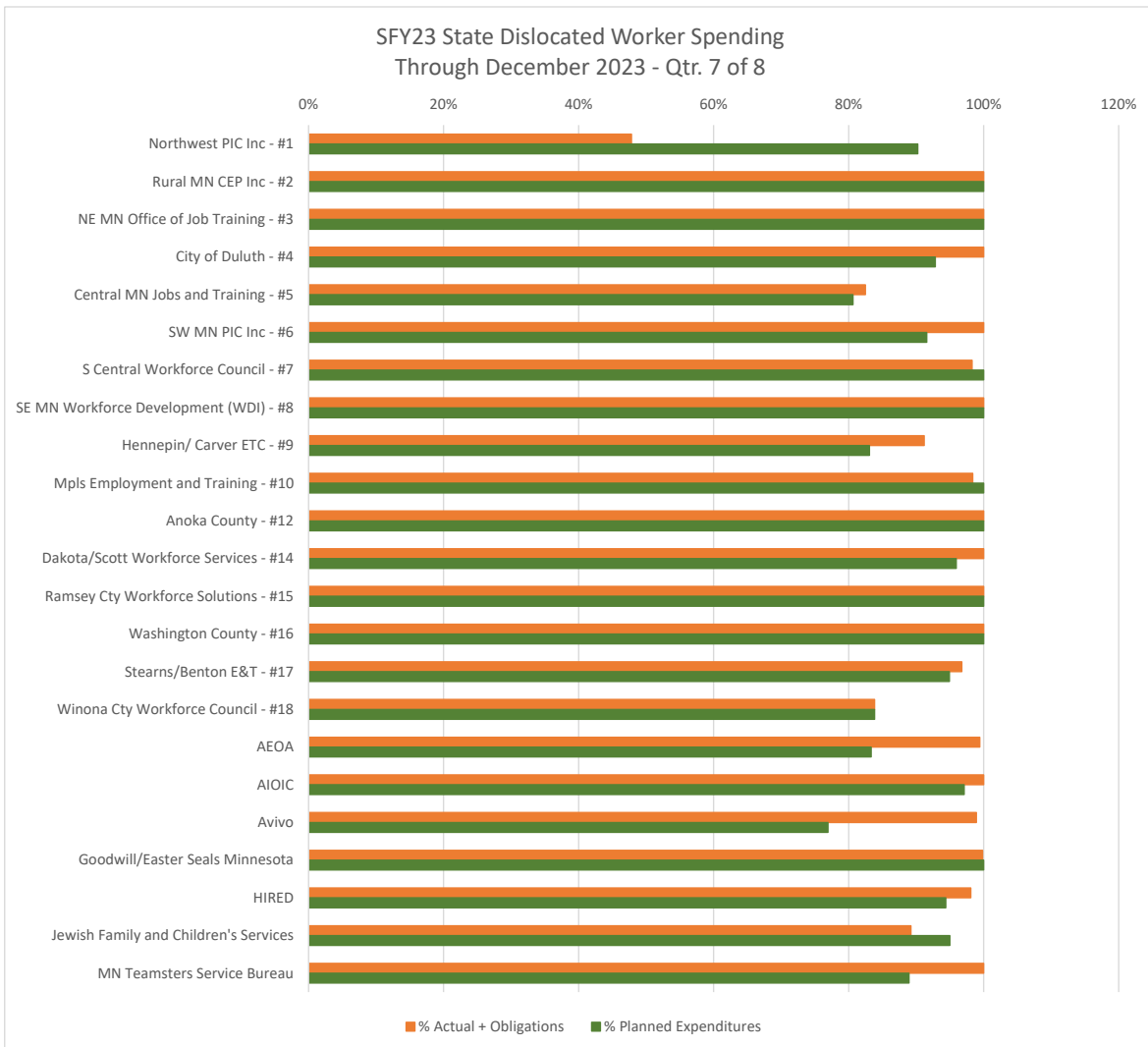
SFY24 State Dislocated Worker Administrative Budget Approved Budget vs. Actual Expenditures Payroll Ending through 05/07/2024

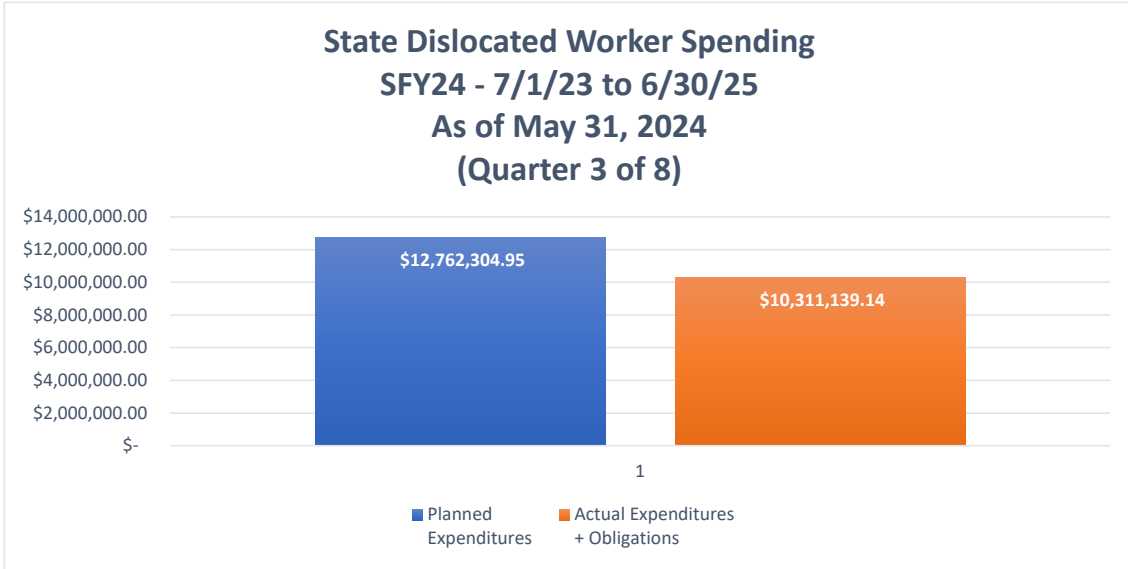
BUDGET ITEMS	SFY24 Approved Budget 7/1/2023-6/30/2024	SFY24 % of Total Budget	SFY24 Actual Payroll Period Ending 5/7/2024 - Non Payroll Expenses thru 5/28/2024	Expenses Compared to Budget	SFY24 % Expended of Total Expenses
Salaries and Benefits	\$ 1,039,146.00	63.5%	\$ 700,131.15	67.4%	71.6%
Prof & Tech Services	\$ 16,365.00	1.0%	\$ -	0.0%	0.0%
IT: Services and Systems	\$ 324,017.00	19.8%	\$ 130,934.76	40.4%	13.4%
Travel & Subsistence	\$ 6,546.00	0.4%	\$ 188.61	2.9%	0.0%
Space Rental and Utilities	\$ 32,729.00	2.0%	\$ 17,086.26	52.2%	1.7%
Supplies and Equipment	\$ 6,546.00	0.4%	\$ 785.78	12.0%	0.1%
State and Agency Indirect	\$ 180,010.00	11.0%	\$ 123,484.22	68.6%	12.6%
Other	\$ 31,091.00	1.9%	\$ 4,636.30	14.9%	0.5%
Total Allocation	\$ 1,636,450.00	100%	\$ 977,247.08	59.7%	100.0%



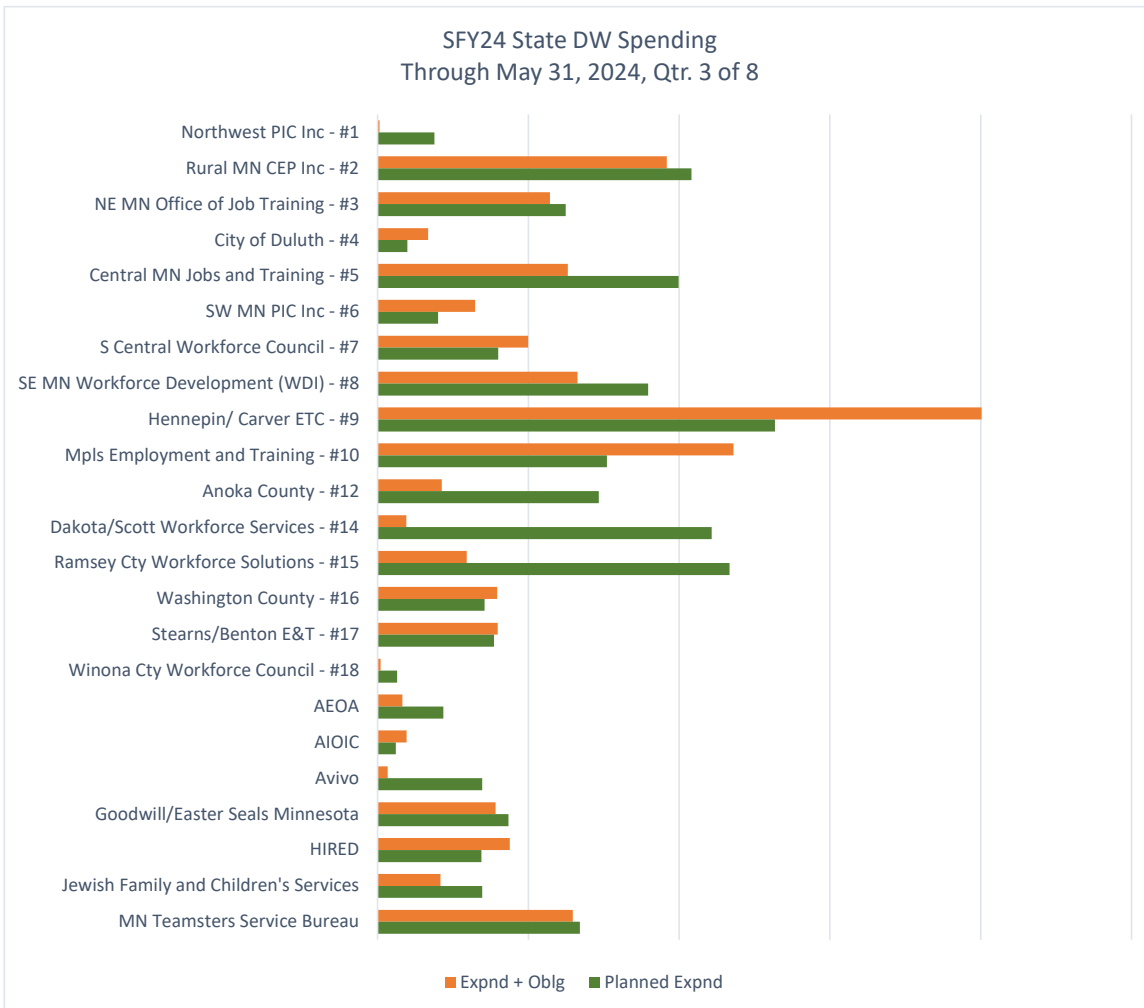


SFY23 Total Allocation: \$14,467,622.50





SFY24 Total Allocation: \$19,422,923.00



This page intentionally excluded as it contains nonpublic data.

Open Mass Layoff Projects as of 05/30/2024
by Provider and Start Date

State Funded Projects								
Provider	Project	Grant Number	Planned Participants	Actual Participants <i>(as of 05/30/24)</i>	Expenditures & Obligations <i>(as of 04/30/24)</i>	Grant Total	Start Date	End Date
MN Teamsters Service Bureau **	Wells Fargo	3748600	70	65	\$288,787	\$350,000	01/30/23	12/31/24
MN Teamsters Service Bureau	Yellow Corporation	4748600	50	33	\$129,485	\$225,000	08/08/23	06/30/25
HIRED	3M	4928600	50	35	\$158,477	\$300,000	07/01/23	06/30/25
MN Teamsters Service Bureau	Nordson Medical	4748601	70	17	\$10,462	\$350,000	02/14/24	12/31/25
South Central WorkForce Council	Ittron	4078600	-	-	-	-	-	-
Winona County	BCS	4188601	-	-	-	-	-	-
TOTAL			240	150	\$587,211.00	\$1,225,000.00		

** Pending Project - Processing initial funding requests as of 05/30/2024

** Increased funding to serve 20 more participants

STATE DISLOCATED WORKER PROGRAM

State Fiscal Year 2024/Program Year 2023 Quarter Three Performance Outcomes

PY23 STATE Dislocated Worker Program Performance through Quarter 3 (July 2023 - March 2024)	STATE Dislocated Worker Participants	2nd Quarter Employment		Getting a Job Cohort *		4th Quarter Employment		Keeping a Job: Cohort **		2nd Qtr Median Earnings (Same cohort as 2nd quarter) ***		Credential Attainment Rate		Credential Attainment Rate Cohort ****	
	Cohort: Realtime July 1, 2023 - March 31, 2024	↓	↓	Cohort: Participants Exiting July 1, 2022 - March 31, 2023		↓	↓	Cohort: Participants Exiting January 1, 2022 - September 30, 2022		↓	↓	↓	↓	Cohort: Participants Exiting January 1, 2022 - September 30, 2022 who attended training during enrollment	
	TOTAL SERVED	GOAL	ACTUAL OUTCOME	Numerator	Denominator	GOAL	ACTUAL OUTCOME	Numerator	Denominator	GOAL	ACTUAL OUTCOME	GOAL	ACTUAL OUTCOME	Numerator	Denominator
Statewide	4,813	80.0%	78.9%	1,879	2,381	79.0%	77.1%	2,020	2,620	\$12,300	\$14,053	78.0%	83.1%	1,069	1,287
WDA 01 Northwest PIC Inc	31	80.0%	89.7%	26	29	79.0%	84.6%	11	13	\$12,300	\$19,991	81.8%	50.0%	2	4
WDA 02 Rural MN CEP Inc	394	83.5%	80.6%	154	191	83.9%	76.3%	145	190	\$10,000	\$11,536	83.0%	80.0%	36	45
WDA 03 NE MN Office of Job Training	312	79.0%	86.7%	157	181	79.0%	89.0%	121	136	\$13,500	\$15,348	64.5%	97.6%	122	125
WDA 04 City of Duluth	74	79.5%	85.1%	63	74	82.0%	86.4%	57	66	\$9,819	\$13,235	77.0%	70.2%	33	47
WDA 05 Central MN Jobs and Training	300	90.0%	90.9%	209	230	87.0%	90.4%	207	229	\$14,500	\$16,664	76.7%	92.9%	79	85
WDA 06 SW MN PIC Inc	104	82.0%	89.9%	62	69	78.0%	83.8%	62	74	\$9,071	\$12,319	73.6%	85.5%	47	55
WDA 07 S Central Workforce Council	205	81.5%	88.9%	88	99	77.0%	92.1%	139	151	\$10,199	\$17,228	72.0%	77.8%	21	27
WDA 08 SE MN Workforce Development	242	80.0%	83.2%	94	113	80.6%	74.2%	95	128	\$10,974	\$13,859	75.5%	70.8%	51	72
WDA 09 Hennepin/Carver ETC	431	78.0%	70.9%	151	213	75.5%	69.6%	167	240	\$15,500	\$15,000	79.0%	83.1%	98	118
WDA 10 Mpls Employment and Training	254	79.0%	71.3%	77	108	75.0%	82.2%	83	101	\$12,300	\$18,250	70.7%	76.1%	35	46
WDA 12 Anoka County	233	78.0%	88.5%	77	87	82.4%	83.9%	99	118	\$12,300	\$14,530	84.5%	90.8%	59	65
WDA 14 Dakota/Scott Counties	308	80.0%	74.1%	86	116	79.0%	72.7%	96	132	\$15,500	\$14,972	83.0%	83.1%	54	65
WDA 15 Ramsey Cty Workforce Solutions	243	80.4%	72.4%	76	105	79.7%	66.1%	78	118	\$13,900	\$14,507	87.0%	81.6%	40	49
WDA 16 Washington County	158	87.0%	89.1%	57	64	93.2%	82.3%	51	62	\$17,089	\$14,400	73.7%	69.6%	16	23
WDA 17 Stearns/Benton E&T	218	79.0%	75.0%	123	164	81.0%	74.1%	218	294	\$12,000	\$10,131	81.3%	87.0%	140	161
WDA 18 Winona Cty Workforce Council	19	80.0%	85.7%	6	7	80.0%	100.0%	10	10	\$9,200	\$9,494	51.0%	100.0%	4	4
American Indian OIC	69	80.4%	73.7%	14	19	80.7%	72.2%	13	18	\$14,432	\$11,732	79.7%	No Data	0	0
Arrowhead Economic Opportunity Agency	87	79.0%	70.8%	34	48	79.0%	75.5%	37	49	\$13,500	\$9,249	64.5%	58.3%	7	12
Avivo (Resource)	94	80.4%	59.0%	23	39	80.7%	64.9%	24	37	\$14,432	\$11,432	79.7%	70.8%	17	24
Goodwill/Easter Seals	139	80.4%	81.3%	39	48	80.7%	76.1%	35	46	\$14,432	\$14,750	79.7%	74.1%	20	27
HIRED	163	80.4%	72.9%	62	85	80.7%	67.3%	66	98	\$14,432	\$18,151	79.7%	82.0%	50	61
Jewish Family and Children's Service	119	80.4%	74.4%	29	39	80.7%	83.7%	41	49	\$14,432	\$19,185	79.7%	64.3%	18	28
MN Teamsters Service Bureau	366	80.4%	71.4%	140	196	80.7%	64.0%	137	214	\$14,432	\$13,550	79.7%	83.9%	104	124

Percent of Providers EXCEEDING the GOAL	47.8%	43.5%	65.2%	54.5%
Percent of Providers MEETING AT LEAST 50% of GOAL	52.2%	56.5%	34.8%	45.5%
Percent of Providers FAILING TO MEET 50% of GOAL	0.0%	0.0%	0.0%	0.0%

SPECIALS NOTES:

DEED has calculated the above performance by combining participants served in both Small and Large layoffs funded by State Dislocated Worker

Color Key: Green means the set goal was met or exceeded. Yellow means at least 50% of the goal was met. Red means less than 50% of the goal was met.

Served is all participants accessing the program during the actual program year (real-time). High or low numbers are not negative or positive.

* Getting a Job results based on exiters between July 1, 2022 - March 31, 2023 except those exited with exclusion. This indicator measures each exiter's employment status during the 2nd quarter after exiting the program. Formula: Percent of employed exiters divided by all exiters during the reporting period.

** Keeping a Job results based on exiters from January 1, 2022 - September 30, 2022 except those exited with exclusion. This indicator measures each exiter's employment status during the 4th quarter after exiting the program. Formula: Percent of employed exiters divided by all exiters during the reporting period.

*** 2nd Quarter Median Earnings results based on exiters from July 1, 2022 - March 31, 2023 except those exited with exclusionary reason and those showing zero earnings. This indicator measures the median earning during the 2nd quarter after exiting the program.

**** Credential Attainment results based on exiters from January 1, 2022 - September 30, 2022 except those exited with exclusionary reason and those who did not attend training. This indicator measures the percent of participants who received a credential after attending training.

Statewide goals based on negotiated levels approved by DOL for PY2023. Local area goals based on negotiated levels approved by DEED for PY2023.

Requests for Supplemental Funding to Serve Small Layoffs

To: Minnesota Job Skills Partnership Board

From: Dislocated Worker Program Staff

Date: May 30, 2024

Background:

HIREd is requesting **\$500,000** to supplement their PY23FY24 State Dislocated Worker grant to serve 100 additional people. This request will increase the total grant from \$578,532 to \$1,078,532.00 for a total of 216 people to be served.

Assessment:

Evaluation Guideline	Actual Value (Confirmed date)	Meets Criteria? (Yes/No)
At least 80% of total planned participants for SFY24 have been enrolled at the time of the request:	91% 106 of 116	Yes
At least 70% of total grant funds for SFY24 are obligated or expended:	76% (\$438,443 / \$578,532) <i>April 2024, RPR</i>	Yes
At least 90% of total funds for SFY23 (PY22) are expended or obligated at the time of the request:	98% (\$387,005 / \$394,515)	Yes
Not to exceed \$4,500 average cost per participant:	\$4,993 (\$1,078,532 / 216)	No

Recommendation:

HIREd meets 3 out of 4 of the evaluation criteria. The Dislocated Worker program grants team recommends approval of this request, due to the increased number of participants and increase in costs.

DEMONSTRATION OF NEED

Provider: HIRED

Submitted: May 30, 2024

State Fiscal Year 2024 (SFY24) = Program Year 2023 and Fiscal Year 2024 (PY23 / FY24) = 2023 Formula Funds	
State Fiscal Year 2023 (SFY23) = Program Year 2022 and Fiscal Year 2023 (PY22 / FY23) = 2022 Formula Funds	
Financial Information: SFY24	State DW (Apr 24 RPR)
SFY24 Original Allocation	\$578,532
Plus/Minus SFY24 Transferred, if applicable	\$0
Plus SFY24 Additional Allotment from MJSP Board, if applicable	\$0
SFY24 Total Allocation <i>(total in current budget plan)</i>	\$578,532
SFY24 Total Expended and Obligated <i>(through most recent quarter)</i>	\$438,443 (76%)
Administrative (expended and obligated)	\$25,617
Career Services (expended and obligated)	\$217,954
Training Services (expended and obligated)	\$150,902
Support Services (expended and obligated)	\$43,970
SFY24 Funds Remaining	\$140,088
Financial Information: SFY23	State DW (Apr 24 RPR)
SFY23 Original Allocation	\$394,515
Plus/Minus SFY22 Transferred, if applicable	\$0
Plus SFY23 Additional Allotment from MJSP Board, if applicable	\$0
SFY23 Total Allocation <i>(total in current budget plan)</i>	\$394,515
SFY23 Total Expended and Obligated <i>(through most recent quarter)</i>	\$387,005
Administrative (expended and obligated)	\$17,448
Career Services (expended and obligated)	\$157,806
Training Services (expended and obligated)	\$184,143
Support Services (expended and obligated)	\$27,607
SFY23 Funds Remaining	\$7,510
Participant Counts: SFY24	State DW (As of 03/31/24)
PY23 Total Planned <i>(total in current work plan)</i>	116
PY23 Served/Enrolled <i>(through most recent quarter in WF1)</i>	101
PY23 Exited to Employment	18
PY23 Total Exits	18 /23 per WF1 as of 03/31/24
PY23 Currently Enrolled	101 / 116 per WF1 as of 03/31/24
PY23 Average Cost Per Participant - Planned	3,401
PY23 Average Cost Per Participant - Actual	3,291
Participant Counts: SFY23	State DW (As of 03/31/24)
PY22 Total Planned <i>(total in work plan)</i>	143
PY22 Served/Enrolled <i>(through most recent quarter in WF1)</i>	141

PY22 Exited to Employment	71/ 85 per WF1 as of 03/31/24
PY22 Total Exits	85/ 141 per WF1 as of 03/31/24
PY22 Currently Enrolled	0
PY22 Average Cost Per Participant - Planned	\$2,759.00
PY22 Average Cost Per Participant - Actual	\$2,798.00

Please use the Word template to complete the written narrative (per policy) when you submit your request.
FYI - "current date" is 12/31/2023 (DEED)

Requests for Supplemental Funding to Serve Small Layoffs - Written Narrative

Provider Name: HIRED

Submission Date: June 17, 2024

Funding Stream: 3928700 – PY23/SFY24 Small Layoff Independent Grant (SLIG)

Statutory Requirements:

1. The number of substantial layoffs to date:

From 7/1/2023 through 4/30/2024 there have been 27 substantial layoffs in the Twin Cities Metro, affecting 1,513 workers. Data obtained from the Deed website, section Plant Closings/Mass Layoffs/Warn Summary Report.

<https://mn.gov/deed/programs-services/dislocated-worker/dislocated-worker/news/>

2. Notices of substantial layoffs for the remainder of the fiscal year:

Our experience indicates that while competitive mass layoff projects are diminishing, these same employers are phasing layoffs with smaller numbers of individuals laid off each phase, therefore disqualifying them for mass layoff projects. And the number of smaller layoffs, are relatively steady, if not slightly increasing as the UB data supports. Combined, these layoffs contribute to the steady flow of recently laid off individuals HIRED is seeing on a weekly basis.

3. Evidence of declining industries:

According to the Twin Cities Metro Statistical Area regional analysis (from March of 2024) on DEED's website, the largest proportional decline was in Mining, Logging, and Construction, which was down 8.9% (6,953 jobs). The largest real job loss came in Professional and Business Services, which was down 10,436 jobs or 3.5%. Anecdotally, Hired has seen many participants seek services that have been laid off from the home mortgage sector, health insurance administration, and financial services.

4. The number of permanently separated individuals applying for unemployment benefits by workforce development area:

As of March 2024, in the Twin Cities Metro area there were 59,814 unemployed individuals according to the Minnesota Department of Economic Development. This represents a 3% Unemployment Rate. We have seen the unemployment numbers increase over the past several months from a low of 1.9% in November 2023 to a high of 3.4% in February 2024.

5. The number of individuals exhausting unemployment benefits by workforce development area:

We were unable to find this information.

Demonstrated Need vs. Plan – Financial Information from Worksheet (Excel doc)

Based on the financial information you provided in the Worksheet, please answer the questions below:

Evaluation Guideline	Actual Value	Meets Criteria? (Yes/No)
At least 80% of total planned participants for SFY24 (PY23) have been enrolled at the time of the request:	91%	Yes
At least 70% of total grant funds for SFY24 (PY23) are obligated or expended:	76%	Yes
At least 90% of total funds for SFY23 (PY22) are expended or obligated at the time of the request:	98%	Yes
Not to exceed \$5,000 average cost per participant:	\$4,993	Yes

Reminder: Requests must be received by DEED staff at least 30 days prior to the Board meeting date.

Final Small Layoff Independent Grantee Performance Ranks for the State Fiscal Year 2025 Grant Round

In State Fiscal Year 2025's performance-based grants system for the State Dislocated Worker program's independent grantees, Jewish Family and Children Services, Minnesota Teamsters Service Bureau, Goodwill/Easter Seals, Arrowhead Economic Opportunity Agency, and Hired achieved the "Best Overall Performance Scores". These five providers will split 75% of available funds. Avivo and American Indian OIC will split 25% of available funds. Due to American Indian OIC's performance waiver approved during State Fiscal Year 2024's Grant Round, their allocation will include additional conditions.

5 GRANTEES ACHIEVED THE BEST OVERALL PERFORMANCE SCORES Receive 75 Percent of available funds													
NOTES: <i>*Award placements based on total score achievements of all metrics</i>	TOTAL TIER SCORE	Exited in Program Year	Rate of BIPOC Participants employed in the 2nd quarter after exiting		Rate of all participants employed in the 2nd quarter after exiting		Rate employed in the 4th quarter after exiting		Rate of Long-term Unemployed participants employed in the 2nd quarter after exiting		Rate of Participants Receiving Staff Assisted Services		
			<i>Cohort: 07/01/2022 - 06/30/2023</i>	↓ <i>Cohort: Participants Exiting 07/01/2022 - 06/30/2023</i> ↓		↓ <i>Cohort: Participants Exiting 07/01/2022 - 06/30/2023</i> ↓		↓ <i>Cohort: Participants Exiting 01/01/2022 - 12/31/2022</i> ↓		↓ <i>Cohort: Participants Exiting 07/01/2022 - 06/30/2023</i> ↓		↓ <i>Cohort: Participants Exiting 07/01/2022 - 06/30/2023</i> ↓	
			Participants Exited during Program Year 2022 who accessed Small Layoff funds	BIPOC Participants who are employed in the 2nd Quarter after exiting ----divided by---- Total Employed Exitors	BIPOC Score	Participants Employed in the 2nd Qtr After Exiting ----divided by---- Total Exitors	2nd Score	Participants Employed in the 4th Qtr After Exiting ----divided by---- Total Exitors	4th Score	Participants Unemployed 15 Wks or more before enrolling who are employed in the 2nd Quarter after exiting ----divided by---- Total Employed Exitors	L-T Score	Total Served in Most Recent Full Program Year (PY22)	Served Score
Jewish Family and Children Services	12	40	14 / 29 = 48.3%	4	29 / 39 = 74.4%	2	41 / 49 = 87.3%	1	20 / 29 = 69.0%	2	98	3	
MN Teamsters Service Bureau - SDA 37	19	182	62 / 101 = 61.4%	1	101 / 145 = 69.7%	5	93 / 149 = 62.4%	7	52 / 101 = 51.5%	5	344	1	
Goodwill/Easter Seals	19	50	14 / 39 = 35.9%	5	39 / 48 = 81.3%	1	35 / 46 = 76.1%	2	17 / 39 = 43.6%	7	93	4	
Arrowhead Economic Opportunity Agency	22	48	5 / 34 = 14.7%	7	34 / 48 = 70.8%	4	37 / 49 = 75.5%	3	18 / 34 = 52.9%	3	89	5	
Hired	25	86	16 / 57 = 28.1%	6	51 / 74 = 68.9%	6	58 / 88 = 65.9%	5	23 / 51 = 45.1%	6	148	2	
OTHER GRANTEE ACHIEVEMENTS Receive 25 Percent of available funds													
Notes: <i>** Providers placed in the Other Tier are ranked by the total score achieved</i>	TOTAL TIER SCORE	Exited in Program Year	Rate of BIPOC Participants employed in the 2nd quarter after exiting	BIPOC Score	Rate of all participants employed in the 2nd quarter after exiting	2nd Score	Rate employed in the 4th quarter after exiting	4th Score	Rate of Long-term Unemployed participants employed in the 2nd quarter after exiting	L-T Score	Number of Participants Receiving Staff Assisted Services	Served Score	
Avivo	25	40	14 / 23 = 60.9%	2	23 / 39 = 59.0%	7	24 / 37 = 64.9%	6	12 / 23 = 52.2%	4	75	6	
*** American Indian OIC - SDA 72	18	20	7 / 14 = 50.0%	3	14 / 19 = 73.7%	3	13 / 18 = 72.2%	4	10 / 14 = 71.4%	1	34	7	

NOTES	<p>5 metrics and 7 grantees. Each metric has a score from 1 to 7. Achieving a "1" = best or highest rate. Achieving a "7" = lowest rate. After each provider is scored 1-7 for each metric. The best overall achievements are found by summing each provider's 5 scores. The provider placed in 1st place has the lowest total score. The providers with the highest Total score are ranked in the "Other Grantee Achievements" tier. This tier also includes providers continuing on an approved waiver of certain requirements.</p> <p>"Served" is the total number of participants who received a service in PY22 (07/01/2022 - 06/30/2023) and "Exited" is based on PY2022 counts of participant's exiting program services (7/1/22 - 6/30/23).</p> <p>*Top Five Providers based on their total score of all metric achievements split 75% of available funds. Jewish Family and Children Services received the lowest "TOTAL TIER SCORE" followed by Minnesota Teamsters Service Bureau, Goodwill/Easter Seals, Arrowhead Economic Opportunity Agency, and Hired round out the Best Achievement Tier.</p> <p>**Avivo and American Indian OIC will split 25% of available funds for their achievements.</p> <p>***American Indian OIC's allocation will have additional conditions due to their waiver from performance/40 exit requirement approved during the SFY2024 Grant Round.</p> <p>SPECIAL NOTE: All certified providers are encouraged to submit requests for supplemental funding at future MJSP Board meetings should the need for additional funding arise after grant round awards are dispersed.</p>
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In order of Award	Independent Grantees	SFY24 SLIG Final Allocation	SFY25 SLIG Draft Allocation
BIPOC 2nd quarter employment	Jewish Family and Children's Services	\$578,531.60	\$492,703.65
All participants 2nd quarter employment.	MN Teamsters Service Bureau - SDA 37	\$578,531.60	\$492,703.65
4th quarter employment	Goodwill/Easter Seals	\$578,531.60	\$492,703.65
Long-term unemployed 2nd qtr. Employment	Arrowhead Economic Opportunity Agency	\$427,523.00	\$492,703.65
Total # participants receiving services	HIRED	\$578,531.60	\$492,703.65
Other grantee achievement	AVIVO	\$578,531.60	\$410,586.38
Other grantee achievement	American Indian Opportunity Industry Council (AIOIC)	\$100,000.00	\$410,586.38
Total Available to Independent Grantees		\$3,420,181.00	\$3,284,691.01

Based on the 2024 legislature approved budget

SFY25 Minnesota Dislocated Worker Program Draft Funding Allocation						
Minnesota Local Partners	SFY24 MN DW Allocation	SFY25 Formula Allocation	Percent change in allocation amounts	SFY24 Share	SFY25 Share	Percent change in share
NW PIC	\$314,041	\$286,715	-8.7%	2.02%	1.92%	-4.9%
Rural MN CEP	\$1,530,486	\$1,454,658	-5.0%	9.84%	9.74%	-1.0%
NE MN	\$937,143	\$770,927	-17.7%	6.03%	5.16%	-14.3%
City of Duluth	\$211,226	\$187,582	-11.2%	1.36%	1.26%	-7.5%
CMJTS	\$1,607,017	\$1,603,579	-0.2%	10.34%	10.74%	3.9%
SW PIC	\$480,202	\$498,877	3.9%	3.09%	3.34%	8.2%
South Central	\$717,988	\$662,369	-7.7%	4.62%	4.44%	-3.9%
SE MN	\$1,196,883	\$1,022,149	-14.6%	7.70%	6.85%	-11.1%
Hennepin County	\$2,196,405	\$2,324,338	5.8%	14.13%	15.57%	10.2%
Minneapolis	\$1,325,988	\$1,249,865	-5.7%	8.53%	8.37%	-1.9%
Anoka County	\$916,478	\$891,582	-2.7%	5.90%	5.97%	1.3%
Dakota County	\$1,384,786	\$1,407,141	1.6%	8.91%	9.42%	5.8%
Ramsey County	\$1,459,094	\$1,358,485	-6.9%	9.39%	9.10%	-3.1%
Washington County	\$559,043	\$569,805	1.9%	3.60%	3.82%	6.1%
Stearns/Benton	\$600,627	\$535,470	-10.8%	3.86%	3.59%	-7.2%
Winona County	\$108,869	\$106,873	-1.8%	0.70%	0.72%	2.2%
Total Available to Local Partners *	\$15,546,275	\$14,930,415	-4.0%	100.00%	100.00%	

*Based on the 2024 legislature approved budget

Recommendation to the Job Skills Partnership Board

SFY25 State Dislocated Worker Administrative Budget Recommendation

June 4, 2024

Background

Each year, the Minnesota Job Skills Partnership Board approves the administrative budget for the State Dislocated Worker Program.

The administration budget, by statute 116L.17, five (5) percent of annual Workforce Development Fund revenues and interest, after legislative appropriations.

Based on the currently approved bill, the Dislocated Worker program starting for FY25 is **\$31,432,453.00**.

Together with updated Workforce Development Fund collection figures from DEED, the Dislocated Worker program team has projected the available funds and used past administrative spending and salary projections as a basis for budgeting the upcoming year's administrative needs. The administrative budget for SFY25 is **\$1,571,623.00**.

BUDGET ITEMS	SFY24 Approved Budget	SFY24 % of Total Budget	SFY25 Proposed Budget	SFY25 % of Total Budget
Salaries and Benefits	\$ 1,039,146.00	63.5%	\$ 997,981	63.5%
Prof & Tech Services	\$ 16,365.00	1%	\$ 15,716	1.0%
IT: Services and Systems	\$ 324,017.00	19.8%	\$ 311,181	19.8%
Travel & Subsistence	\$ 6,546.00	0.4%	\$ 6,286	0.4%
Space Rental and Utilities	\$ 32,729.00	2%	\$ 31,432	2.0%
Supplies and Equipment	\$ 6,546.00	0.4%	\$ 6,286	0.4%
State and Agency Indirect	\$ 180,010.00	11%	\$ 172,879	11.0%
Other	\$ 31,091.00	1.9%	\$ 29,861	1.9%
Total Allocation	\$1,636,450.00	100%	\$ 1,571,623	100%

Staff Recommendation and Board Action

Staff recommend the Board approve the proposed administrative budget for SFY25.

Date: June 3, 2024

To: Minnesota Job Skills Partnership Board (MJSP Board)

From: Dislocated Worker and Federal Adult Programs Team

Subject: 2024 Legislative Amendments to State Dislocated Worker Program

Background: The State Dislocated Worker (DW) Program, authorized by [Minn. Stat. 116L.17](#), provides employment and training services to Minnesota residents who meet one of six defined criteria. During the 2024 Legislative Session, the Legislature approved the following changes:

- Expanded the definition of DW to include three new populations.
 1. Spouses of active-duty members of the U.S. Armed Forces who have lost employment due to a service member relocation, is unemployed or underemployed,
 2. Individuals with non-work-related injuries or illnesses who need support to re-enter or remain in the workforce, and,
 3. Adults with low income, are a recipient of public assistance or are basic skills deficient.
- Repealed cost category limits related to the use of Program funds. While the statute allows a 5% administrative cap for DEED, it has removed all administrative thresholds for grantees.

These changes were signed into law by Governor Walz and are effective on July 1, 2024. These amendments are important in expanding access to MN residents who could benefit from DW services and allows flexibilities for grantees to design service delivery models that are responsive to local needs.

Table 1: Comparison of Eligibility for WIOA DW and State DW

Eligibility Category	WIOA DW	MN STATE DW
Individual or Small Group Layoff	✓	✓
Permanent Closure or Mass Layoff	✓	✓
Self Employed	✓	✓
Displaced Homemaker	✓	✓
Military Spouse	✓	✓
Separating or Separated Members of the U.S. Armed Forces (including National Guard Veteran, or Armed Forces Reserves Veteran)	✓	✓
Long-term Unemployed	✗	✓
Individual with non-work-related injury or illness without a worker's compensation case	✗	✓
Adult with low income, a recipient of public assistance, or is deficient in basic skills.	✗	✓

Recommendations and next steps:

Although all cost category requirements have been removed from the program, DEED will expect new contract agreements for SFY25 to provide reasonable levels of expenditures in each of the categories (Administrative costs, Career, Training, and Support services).

Below are proposed areas of focus and timelines:

- Initial communication to grantees regarding the statutory changes and next steps.
 - Timeline: June 17th, 2024
- Review and assessment of current policies, procedures, and case management/Workforce One (WF1) processes impacted as a result of these updates.
 - Timeline: June 30th, 2024
- WF1 remapping and updates.
 - Dec. 31st
- Development and modification of new policies.
 - Timeline: Sept 1st
- Communication and Training for policy rollout.
 - Timeline: Dec. 31st
- Monitoring, evaluation, and feedback integration.
 - Timeline: ongoing

Note: The implementation of the policy changes and system remapping will take time. Grantees will be able to serve the new populations once the remapping of WF1 has been completed and all relevant policies and procedures are in place.

References and Resources:

[DEED State Dislocated Worker Eligibility Policy](#)

[DEED Cost Category Wavier Policy](#)

**Minnesota Job Skills Partnership
Allocation Summary**

June 17, 2024

**Fiscal Year 2024
(7/1/23 - 6/30/24)**

FY24 MJSP Allocation	\$4,195,000
FY24 MJSP Administration Budget	(\$655,342)
FY24 Grant Funds Available	<u>\$3,539,658</u>

Available Grant Funds

	Regular Program Funds	Workforce Development Funds
FY24 Grant Funds Available	\$3,539,658	\$0
Grant Balance Forward	\$908,295 *	\$6,147,868 *
FY24 Grant Funds Available	\$4,447,953	\$6,147,868
Less Grants Awarded 10/23/23	(\$1,404,647)	\$0
Less Grants Awarded 3/4/24	(\$2,826,177)	\$0
Less Grants Awarded 4/2/24	(\$30,654)	\$0
Less Grants Requested 6/17/24	(\$186,475)	(\$937,083)
	<u>\$0</u>	<u>\$5,210,785</u>

Note: The FY24 balances reflected above are based on requested grant amounts. If grants are awarded according to staff recommendations, the balance for Regular Program Funds will be \$0 and the balance for WD Funds will be \$5,210,785

*Reg. Program Funds: FY23 admin. carry-over (\$132,103) and FY24 grant closeouts (\$776,192). WD Funds: FY23 carry-over (\$5,793,168) and FY24 grant closeouts (\$384,700).

**Minnesota Job Skills Partnership
FY 2024 Administrative Budget**

Fund: 1000
Dept ID: B223160S
Approp ID: B221501

Status as of: May 17, 2024

Code	Account Description	Current Budget	Encumbered/ Committed	Expended to Date	Unexpended Balance
41000	Full-Time Salary	\$494,985	\$141,045.17	\$353,939.83	\$141,045.17
41070	Other Employee Cost	\$5,000	\$5,000.00	\$0.00	\$5,000.00
	Sub-total, salaries + benefits	<u>\$499,985</u>	<u>\$146,045.17</u>	<u>\$353,939.83</u>	<u>\$146,045.17</u>
41100	Space Rental & Utilities	\$15,664	\$2,643.67	\$13,013.51	\$2,650.49
41110	Printing & Advertising	\$500	\$0.00	\$0.00	\$500.00
41150	Computer & System Services	\$0	\$24.61	\$0.00	\$0.00
41155	Communications	\$500	\$0.00	\$0.00	\$500.00
41160	Travel - In-State	\$3,000	\$0.00	\$478.81	\$2,521.19
41170	Travel - Out-of-State	\$2,000	\$0.00	\$0.00	\$2,000.00
41180	Employee Development	\$1,725	\$0.00	\$650.25	\$1,074.75
41196	Rate-Based MNIT Services	\$11,718	\$11,679.33	\$38,283.11	(\$26,565.11)
41197	Agency-Specific MNIT Services	\$38,250	\$0.00	\$0.00	\$38,250.00
41300	Supplies	\$1,000	\$61.51	\$0.00	\$1,000.00
41400	Equipment - Capital Leases	\$1,000	\$0.00	\$0.00	\$1,000.00
41500	Repairs to Equip & Furn	\$500	\$0.00	\$0.00	\$500.00
42000	Agency Indirect Costs*	\$75,900	\$0.00	\$53,692.66	\$22,207.34
43000	Other Operating Costs	\$3,600	\$1,928.86	\$866.08	\$2,733.92
47160	Equipment - Non Capital	\$0	\$0.00	\$0.00	\$0.00
	Sub-total, other admin	<u>\$155,357</u>	<u>\$16,337.98</u>	<u>\$106,984.42</u>	<u>\$48,372.58</u>
	Total Administrative Budget	<u><u>\$655,342.00</u></u>	<u><u>\$162,383.15</u></u>	<u><u>\$460,924.25</u></u>	<u><u>\$194,417.75</u></u>

* Agency Indirect Costs are charged at 15.17% of salaries and other employee costs.

**Minnesota Job Skills Partnership
Proposed FY 2025 Administrative Budget**

<u>Code</u>	<u>Account Description</u>	<u>Proposed Budget</u>
41000	Full-Time Salary	\$535,930
41070	Other Employee Cost	\$5,000
	Sub-total, salaries + benefits	\$540,930
41100	Space Rental & Utilities	\$16,291
41110	Printing & Advertising	\$500
41155	Communications	\$500
41160	Travel - In-State	\$3,000
41170	Travel - Out-of-State	\$3,000
41180	Employee Development	\$2,000
41196	Rate-Based MNIT Services	\$10,304
41197	Agency-Specific IT	\$27,443
41300	Supplies	\$2,414
41400	Equipment - Capital Leases	\$1,000
41500	Repairs to Equip & Furn	\$450
42000	Agency Indirect Costs*	\$86,800
43000	Other Operating Costs	\$3,600
	Sub-total, other admin	\$157,302
	Total Administrative Budget	\$698,232

*Agency Indirect Costs are charged at 16.03% of salaries & other empl. costs

Minnesota Job Skills Partnership
Active Project List
June 17, 2024

Sorted by Start Date

Key: Progress appears somewhat slow, we are watching these more closely but do not have serious concerns at this point
Serious concerns or issues/not on track to meet all project objectives

Proj. No.	Project Name	Award Date	End Date	Amount Awarded	Amount Expended as of 3/24		Planned Trainees	Actual Trainees as of 3/24	
						%			%
1376	Anoka-Ramsey CC/SEH	06/15/20	06/30/24	\$300,000	\$225,925	75%	455	455	100%
1431	Dakota County TC/Transportation Consort	06/28/21	10/31/24	\$349,775	\$302,100	86%	160	103	64%
1439	Central Lakes/Polaris & Power Lodge	10/25/21	10/31/24	\$349,094	\$170,312	49%	169	68	40%
1441	Fond du Lac Tribal & CC/Sappi	10/25/21	10/31/24	\$300,000	\$191,079	64%	670	735	110%
1442	MSU Mankato/Christensen Farms	10/25/21	06/30/24	\$300,000	\$218,671	73%	858	858	100%
1443	Riverland CC/Bio-Plastic Solutions	10/25/21	10/31/24	\$170,554	\$75,344	44%	43	46	107%
1444	St. Cloud State University/Eye Kraft	10/25/21	10/31/24	\$278,442	\$159,056	57%	102	145	142%
1445	St. Cloud State University/Sand Co.	10/25/21	10/31/24	\$250,000	\$162,868	65%	130	140	108%
1451	Anoka Ramsey CC/Dynamic Group	03/07/22	06/30/24	\$49,434	\$49,212	100%	50	58	116%
1461	St. Cloud State/Grede	03/07/22	02/28/25	\$300,000	\$127,236	42%	376	109	29%
1462	South Central College/Daikin	03/07/22	10/31/24	\$382,263	\$242,359	63%	367	646	176%
1473	Anoka Ramsey CC/Spotech, Inc.	06/13/22	10/31/24	\$351,309	\$77,474	22%	587	541	92%
1474	MN State University Mankato/TBEI	06/13/22	06/30/24	\$313,165	\$200,850	64%	75	75	100%
1475	Riverland CC/Monogram Meat Snacks	06/13/22	06/30/25	\$280,000	\$80,567	29%	350	130	37%
1476	St. Cloud State University/SCR	06/13/22	06/30/25	\$250,000	\$99,926	40%	250	158	63%
1478	Anoka Ramsey CC/Kurt Machining	10/24/22	06/30/24	\$49,596	\$30,275	61%	100	87	87%
1479	Anoka Ramsey CC/Priority Envelope Inc	10/24/22	10/31/24	\$49,299	\$26,854	54%	90	51	57%
1480	Century College/Nonin Medical	10/24/22	10/31/24	\$49,749	\$13,219	27%	81	43	53%
1481	Century College/PowerMation	10/24/22	10/31/24	\$46,889	\$39,604	84%	99	74	75%
1484	Anoka Ramsey CC/Lexington Manufacturing	10/24/22	10/31/24	\$300,000	\$107,632	36%	315	336	107%
1485	Century College/Delkor Systems	10/24/22	10/31/24	\$300,000	\$144,966	48%	267	199	75%
1486	Century College/IC System	10/24/22	10/31/24	\$300,000	\$164,338	55%	250	248	99%
1487	Hennepin Technical College/Myplas USA	10/24/22	06/30/25	\$270,243	\$29,187	11%	244	244	100%
1488	MN State Mankato/Lou-Rich Inc	10/24/22	02/28/25	\$300,000	\$61,415	20%	283	283	100%
1489	St Cloud State University/Dubow Textile	10/24/22	10/31/25	\$280,000	\$94,015	34%	250	205	82%
1490	St. Cloud State/EssilorLuxottica	10/24/22	10/31/25	\$260,000	\$90,395	35%	645	260	40%
1496	Alexandria TC/Lakeland Manufacturing	03/06/23	06/30/24	\$45,788	\$19,505	43%	31	36	116%
1498	Century College/APG	03/06/23	02/28/25	\$48,814	\$16,515	34%	85	63	74%
1499	Century College/Caltronics Design	03/06/23	02/28/25	\$35,699	\$25,826	72%	14	11	79%
1501	Normandale CC/Mall of America	03/06/23	06/30/24	\$49,772	\$32,172	65%	230	100	43%
1505	University of MN/Semiconductor Consort.	03/06/23	10/31/24	\$49,611	\$26,267	53%	60	67	112%
1506	University of MN/Thermo King	03/06/23	10/31/24	\$49,061	\$27,700	56%	50	105	210%
1507	Hired/Medtronic	03/06/23	02/28/25	\$283,135	\$175,713	62%	65	15	23%
1508	Normandale CC/Polar Semiconductor	03/06/23	02/28/26	\$365,000	\$31,871	9%	551	126	23%
1509	South Central College/Trystar LLC	03/06/23	02/28/25	\$394,972	\$173,323	44%	302	243	80%
1513	Anoka-Ramsey CC/Toy'n Around	06/12/23	10/31/24	\$49,761	\$19,830	40%	22	6	27%
1514	Century College/DriSteem	06/12/23	07/30/25	\$40,972	\$32,002	78%	76	72	95%
1515	MSC SE/Behrens Manufacturing	06/12/23	06/30/25	\$49,685	\$19,061	38%	11	11	100%
1516	South Central College/Twin Cities Closet	06/12/23	06/30/24	\$49,832	\$49,773	100%	45	42	93%
1517	University of MN/Optum, Inc	06/12/23	06/30/24	\$45,701	\$9,975	22%	30	0	0%
1519	Anoka-Ramsey CC/Kraus-Anderson	06/12/23	06/30/25	\$396,908	\$47,829	12%	500	357	71%
1520	South Central College/Knobeldorff	06/12/23	06/30/25	\$399,768	\$71,581	18%	250	198	79%
1521	St. Cloud State/LCI Inc.	06/12/23	06/30/25	\$216,362	\$52,195	24%	180	84	47%
1526	Anoka Ramsey CC/Aggressive Hydraulics	10/23/23	10/31/24	\$49,969	\$7,328	15%	93	22	24%
1527	Anoka-Ramsey CC/Asmodee North America	10/23/23	10/31/24	\$49,969	\$2,928	6%	80	0	0%
1528	Anoka-Ramsey CC/Gassen Inc.	10/23/23	10/31/24	\$49,871	\$16,554	33%	75	0	0%
1529	Anoka-Ramsey CC/MRG Tool & Die	10/23/23	10/31/24	\$49,526	\$11,752	24%	75	0	0%

Proj. No.	Project Name	Award Date	End Date	Amount Awarded	Amount Expended		Planned Trainees	Actual Trainees as of 3/24	
					as of 3/24	%		of 3/24	%
1530	Anoka-Ramsey CC/Resolution Medical	10/23/23	10/31/24	\$49,836	\$2,884	6%	80	0	0%
1531	St. Cloud State/Park Industries	10/23/23	10/31/25	\$49,998	\$460	1%	80	57	71%
1533	Central Lakes/AgCentric Pre-Dev	10/23/23	10/31/24	\$43,037	\$0	0%	NA	NA	NA
1534	Anoka-Ramsey CC/Wilson Tool	10/23/23	10/31/25	\$399,187	\$14,729	4%	525	0	0%
1535	Century College/Advanced Molding Tech	10/23/23	10/31/25	\$222,553	\$0	0%	202	0	0%
1536	Hennepin TC/Rosenbauer America LLC	10/23/23	02/28/26	\$391,213	\$0	0%	223	0	0%
1547	Anoka-Ramsey CC/Interscapes	03/04/24	02/28/25	\$49,969	\$0	0%	47	0	0%
1548	Anoka-Ramsey CC/Mate Precision	03/04/24	02/28/25	\$49,583	\$0	0%	65	0	0%
1549	MSU, Mankato/Mankato Clinic	03/04/24	02/28/25	\$48,023	\$0	0%	870	0	0%
1550	University of MN/Essentia Health	03/04/24	02/28/25	\$44,261	\$0	0%	50	0	0%
1551	University of MN/Monarch Healthcare Mgmt	03/04/24	06/30/25	\$49,983	\$0	0%	50	0	0%
1555	Anoka-Ramsey CC/US Distilled Products	03/04/24	02/28/26	\$300,000	\$0	0%	250	0	0%
1556	Century/J&B Group	03/04/24	02/28/26	\$279,443	\$0	0%	389	0	0%
1557	Century/Russ Davis Wholesale	03/04/24	02/28/26	\$298,804	\$0	0%	735	0	0%
1558	Hennepin TC/Apple Tree Dental	03/04/24	10/31/25	\$95,004	\$0	0%	30	0	0%
1559	Hennepin TC/Japs-Olson Co.	03/04/24	10/31/25	\$123,434	\$0	0%	568	0	0%
1560	Hennepin TC/Upsher-Smith Laboratories	03/04/24	10/31/26	\$226,729	\$0	0%	168	0	0%
1561	MSC SE/Advanced Automation Consort.	03/04/24	06/30/26	\$399,827	\$0	0%	71	0	0%
1562	MSU Mankato/IFS	03/04/24	10/31/26	\$224,080	\$0	0%	96	0	0%
1563	MSU Mankato/Mayo Clinic	03/04/24	10/31/26	\$194,153	\$0	0%	296	0	0%
1564	SCSU/Central McGowan	03/04/24	02/28/27	\$205,485	\$0	0%	135	0	0%
1565	University of MN/Electrification Consort	03/04/24	10/31/25	\$140,845	\$0	0%	130	0	0%
1570	Fond du Lac TCC/FDL Band Cannabis Corp	04/02/24	10/31/24	\$30,654	\$0	0%	15	0	0%

**Minnesota Job Skills Partnership
Active Project List
June 17, 2024**

Sorted by Project Name

Key: Progress appears somewhat slow, we are watching these more closely but do not have serious concerns at this point
 Serious concerns or issues

Proj. No.	Project Name	Award Date	End Date	Amount Awarded	Amount Expended as of 3/24	%	Planned Trainees	Actual Trainees as of 3/24	%
1496	Alexandria TC/Lakeland Manufacturing	03/06/23	06/30/24	\$45,788	\$19,505	43%	31	36	116%
1526	Anoka Ramsey CC/Aggressive Hydraulics	10/23/23	10/31/24	\$49,969	\$7,328	15%	93	22	24%
1451	Anoka Ramsey CC/Dynamic Group	03/07/22	06/30/24	\$49,434	\$49,212	100%	50	58	116%
1478	Anoka Ramsey CC/Kurt Machining	10/24/22	06/30/24	\$49,596	\$30,275	61%	100	87	87%
1484	Anoka Ramsey CC/Lexington Manufacturing	10/24/22	10/31/24	\$300,000	\$107,632	36%	315	336	107%
1479	Anoka Ramsey CC/Priority Envelope Inc	10/24/22	10/31/24	\$49,299	\$26,854	54%	90	51	57%
1473	Anoka Ramsey CC/Sportech, Inc.	06/13/22	10/31/24	\$351,309	\$77,474	22%	587	541	92%
1527	Anoka-Ramsey CC/Asmodee North America	10/23/23	10/31/24	\$49,969	\$2,928	6%	80	0	0%
1528	Anoka-Ramsey CC/Gassen Inc.	10/23/23	10/31/24	\$49,871	\$16,554	33%	75	0	0%
1547	Anoka-Ramsey CC/Interscapes	03/04/24	02/28/25	\$49,969	\$0	0%	47	0	0%
1519	Anoka-Ramsey CC/Kraus-Anderson	06/12/23	06/30/25	\$396,908	\$47,829	12%	500	357	71%
1548	Anoka-Ramsey CC/Mate Precision	03/04/24	02/28/25	\$49,583	\$0	0%	65	0	0%
1529	Anoka-Ramsey CC/MRG Tool & Die	10/23/23	10/31/24	\$49,526	\$11,752	24%	75	0	0%
1530	Anoka-Ramsey CC/Resolution Medical	10/23/23	10/31/24	\$49,836	\$2,884	6%	80	0	0%
1376	Anoka-Ramsey CC/SEH	06/15/20	06/30/24	\$300,000	\$225,925	75%	455	455	100%
1513	Anoka-Ramsey CC/Toy'n Around	06/12/23	10/31/24	\$49,761	\$19,830	40%	22	6	27%
1555	Anoka-Ramsey CC/US Distilled Products	03/04/24	02/28/26	\$300,000	\$0	0%	250	0	0%
1534	Anoka-Ramsey CC/Wilson Tool	10/23/23	10/31/25	\$399,187	\$14,729	4%	525	0	0%
1533	Central Lakes/AgCentric Pre-Dev	10/23/23	10/31/24	\$43,037	\$0	0%	NA	NA	NA
1439	Central Lakes/Polaris & Power Lodge	10/25/21	10/31/24	\$349,094	\$170,312	49%	169	68	40%
1535	Century College/Advanced Molding Tech	10/23/23	10/31/25	\$222,553	\$0	0%	202	0	0%
1498	Century College/APG	03/06/23	02/28/25	\$48,814	\$16,515	34%	85	63	74%
1499	Century College/Caltronics Design	03/06/23	02/28/25	\$35,699	\$25,826	72%	14	11	79%
1485	Century College/Delkor Systems	10/24/22	10/31/24	\$300,000	\$144,966	48%	267	199	75%
1514	Century College/DriSteeem	06/12/23	07/30/25	\$40,972	\$32,002	78%	76	72	95%
1486	Century College/IC System	10/24/22	10/31/24	\$300,000	\$164,338	55%	250	248	99%
1480	Century College/Nonin Medical	10/24/22	10/31/24	\$49,749	\$13,219	27%	81	43	53%
1481	Century College/PowerMation	10/24/22	10/31/24	\$46,889	\$39,604	84%	99	74	75%
1556	Century/J&B Group	03/04/24	02/28/26	\$279,443	\$0	0%	389	0	0%
1557	Century/Russ Davis Wholesale	03/04/24	02/28/26	\$298,804	\$0	0%	735	0	0%
1431	Dakota County TC/Transportation Consort	06/28/21	10/31/24	\$349,775	\$302,100	86%	160	103	64%
1570	Fond du Lac TCC/FDL Band Cannabis Corp	04/02/24	10/31/24	\$30,654	\$0	0%	15	0	0%
1441	Fond du Lac Tribal & CC/Sappi	10/25/21	10/31/24	\$300,000	\$191,079	64%	670	735	110%
1558	Hennepin TC/Apple Tree Dental	03/04/24	10/31/25	\$95,004	\$0	0%	30	0	0%
1559	Hennepin TC/Japs-Olson Co.	03/04/24	10/31/25	\$123,434	\$0	0%	568	0	0%
1536	Hennepin TC/Rosenbauer America LLC	10/23/23	02/28/26	\$391,213	\$0	0%	223	0	0%
1560	Hennepin TC/Upsher-Smith Laboratories	03/04/24	10/31/26	\$226,729	\$0	0%	168	0	0%
1487	Hennepin Technical College/Myplas USA	10/24/22	06/30/25	\$270,243	\$29,187	11%	244	244	100%
1507	Hired/Medtronic	03/06/23	02/28/25	\$283,135	\$175,713	62%	65	15	23%
1488	MN State Mankato/Lou-Rich Inc	10/24/22	02/28/25	\$300,000	\$61,415	20%	283	283	100%
1474	MN State University Mankato/TBEI	06/13/22	06/30/24	\$313,165	\$200,850	64%	75	75	100%
1561	MSC SE/Advanced Automation Consort.	03/04/24	06/30/26	\$399,827	\$0	0%	71	0	0%
1515	MSC SE/Behrens Manufacturing	06/12/23	06/30/25	\$49,685	\$19,061	38%	11	11	100%
1442	MSU Mankato/Christensen Farms	10/25/21	06/30/24	\$300,000	\$218,671	73%	858	858	100%
1562	MSU Mankato/IFS	03/04/24	10/31/26	\$224,080	\$0	0%	96	0	0%
1563	MSU Mankato/Mayo Clinic	03/04/24	10/31/26	\$194,153	\$0	0%	296	0	0%

Proj. No.	Project Name	Award Date	End Date	Amount Awarded	Amount		Planned Trainees	Actual	
					Expended as of 3/24	%		Trainees as of 3/24	%
1549	MSU, Mankato/Mankato Clinic	03/04/24	02/28/25	\$48,023	\$0	0%	870	0	0%
1501	Normandale CC/Mall of America	03/06/23	06/30/24	\$49,772	\$32,172	65%	230	100	43%
1508	Normandale CC/Polar Semiconductor	03/06/23	02/28/26	\$365,000	\$31,871	9%	551	126	23%
1443	Riverland CC/Bio-Plastic Solutions	10/25/21	10/31/24	\$170,554	\$75,344	44%	43	46	107%
1475	Riverland CC/Monogram Meat Snacks	06/13/22	06/30/25	\$280,000	\$80,567	29%	350	130	37%
1564	SCSU/Central McGowan	03/04/24	02/28/27	\$205,485	\$0	0%	135	0	0%
1462	South Central College/Daikin	03/07/22	10/31/24	\$382,263	\$242,359	63%	367	646	176%
1520	South Central College/Knobeldorff	06/12/23	06/30/25	\$399,768	\$71,581	18%	250	198	79%
1509	South Central College/Trystar LLC	03/06/23	02/28/25	\$394,972	\$173,323	44%	302	243	80%
1516	South Central College/Twin Cities Closet	06/12/23	06/30/24	\$49,832	\$49,773	100%	45	42	93%
1489	St Cloud State University/Dubow Textile	10/24/22	10/31/25	\$280,000	\$94,015	34%	250	205	82%
1444	St. Cloud State University/Eye Kraft	10/25/21	10/31/24	\$278,442	\$159,056	57%	102	145	142%
1445	St. Cloud State University/Sand Co.	10/25/21	10/31/24	\$250,000	\$162,868	65%	130	140	108%
1476	St. Cloud State University/SCR	06/13/22	06/30/25	\$250,000	\$99,926	40%	250	158	63%
1490	St. Cloud State/EssilorLuxottica	10/24/22	10/31/25	\$260,000	\$90,395	35%	645	260	40%
1461	St. Cloud State/Grede	03/07/22	02/28/25	\$300,000	\$127,236	42%	376	109	29%
1521	St. Cloud State/LCI Inc.	06/12/23	06/30/25	\$216,362	\$52,195	24%	180	84	47%
1531	St. Cloud State/Park Industries	10/23/23	10/31/25	\$49,998	\$460	1%	80	57	71%
1565	University of MN/Electrification Consort	03/04/24	10/31/25	\$140,845	\$0	0%	130	0	0%
1550	University of MN/Essentia Health	03/04/24	02/28/25	\$44,261	\$0	0%	50	0	0%
1551	University of MN/Monarch Healthcare Mgmt	03/04/24	06/30/25	\$49,983	\$0	0%	50	0	0%
1517	University of MN/Optum, Inc	06/12/23	06/30/24	\$45,701	\$9,975	22%	30	0	0%
1505	University of MN/Semiconductor Consort.	03/06/23	10/31/24	\$49,611	\$26,267	53%	60	67	112%
1506	University of MN/Thermo King	03/06/23	10/31/24	\$49,061	\$27,700	56%	50	105	210%

MINNESOTA JOB SKILLS PARTNERSHIP
Proposed Projects - Consent Calendar
June 17, 2024

MJSP Board Grant Approval Resolution Language: I move that the Board approve the grants listed on the Consent Calendar at the staff recommended amounts, subject to final negotiations with the Program Director and the execution of a formal Grant Agreement within 90 days from today.

No.	Applicant/Educational Institution(s)	Contributing Business(es)	Amount Requested	Amount Recommended	Amount Received/ Notes
1	Anoka-Ramsey Community College	Mid-State Metal Works	\$49,969	\$49,969	
2	Anoka-Ramsey Community College	Paragon Store Fixtures	\$49,454	\$49,454	
3	South Central College	Onward Energy MEC	\$49,858	\$49,858	
4	South Central College	Ungerma n Inc.	\$49,411	\$49,411	
5	University of Minnesota	Microfabrication Consortium	\$49,542	\$49,542	
TOTAL			\$248,234	\$248,234	

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MINNESOTA JOB SKILLS PARTNERSHIP
Proposed Partnership/Pathways Projects
June 17, 2024

MJSP Board Grant Approval Resolution Language: I move that the Board approve a grant of up to \$____ for the project, subject to final negotiations with the Program Director and the execution of a formal Grant Agreement within 90 days from today.

No.	Applicant/Educational Institution(s)	Contributing Business(es)	Amount Requested	Amount Recommended	Amount Received/Notes
1	Anoka-Ramsey Community College	ENPOINTE	\$313,731	\$313,731	
2	Hennepin Technical College	Omega Force Services	\$161,638	\$161,638	
3	South Central College	Warners' Stellian Co.	\$399,955	\$399,955	
TOTAL			\$875,324	\$875,324	

WITHDRAWN/REJECTED APPLICATIONS			
No.	Applicant/Educational Institution	Reason for Withdrawal/Rejection	Amount Requested
1	Le Courage Staffing (Partnership)	Ineligible - application incomplete, training provider is not accredited.	\$48,000
2	Sabathani Community Center (Pre-Dev.)	Ineligible - applicant is not an accredited training provider.	\$50,000

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MJSP Funding Request

Internationally Trained Professionals

Request:

The Department of Employment and Economic Development (DEED), the Office of New Americans (ONA), and its partners Minnesota's Office of Higher Education (OHE), Minnesota State Colleges and Universities (MN State), and Adult Basic Education with the Minnesota Department of Education (MDE) are requesting \$350,000 from MJSP Six Percent Funding to be used towards the development of a demonstration project providing access to a credit evaluation, credit for prior learning (CPL), a resource guide, and program evaluation for the projects impact of public payment for international credential transcript review and development of credit for prior learning assessments and pathways for internationally trained professionals unable to access their education credentials or in circumstances where their credentials are not fully recognized. Also, important to include is CPL assessment development providing validation of language and cultural competencies. Our goal is to support the economic inclusion of foreign born internationally trained professionals by working across systems in a collaborative effort to improve processes for credential access, evaluation, training, and career paths for new Americans residing in Minnesota.

Background:

Minnesota is home to many new American learners. These multilingual workers and students bring a wealth of learning acquired through work plus life experience and international credentials. Not only do these professionals end up working in entry level positions, but oftentimes when they enroll in US postsecondary programs, they take duplicative coursework to fulfill general education and major requirements for their degree programs. This ends up costing them time and money, as well as the public systems that support new Americans. For new Americans supportive resources often focus on self-sufficiency and are time limited. Through consistent credential evaluations and CPL these individuals could more rapidly return to the occupations for which they have experience, education and potentially save personal and public dollars, increase quality of life, and provide necessary skills needed within Minnesota's tight labor economy.

This project seeks to empower internationally trained professionals by providing guidance, information, and resources across workforce and education providers to ensure that they receive career counseling, opportunities, navigation and supportive services for funded post-secondary training, credential review towards CPL, and to test the cost and benefits of providing public support for credential evaluation and/or CPL. DEED is committed to empowering the growth of the Minnesota economy for everyone through a strong foundation of partnerships all dedicated to helping Immigrants and Refugees reach their career goals.

According to a 2021 study by the Migration Policy Institute, "almost half of recent arrivals (i.e., immigrants who arrived in the past 5 years) have a bachelor's degree or higher" and two million college-educated immigrants are either unemployed or underemployed. MN in 2022 had a total foreign-born population of 459,427. Of that number 338,138 over the age of 16 were employed with 73.6% counted in the civilian labor force. There were 4.2% unemployed. Data from the 2022 American Survey provided

the top 32 industries of employment held by foreign-born workers in MN found at the end of this proposal. This data speaks to the thousands of new Americans living in MN and experiencing underemployment.

In 2022, the Minnesota Department of Employment and Economic Development (DEED) awarded the grant recipients of the Internationally Trained Professionals Competitive Grant Program, a program to help internationally trained healthcare workers earn healthcare licensures in Minnesota. Programs aimed to provide wraparound navigation services including, but not limited, to degree translation, support services and/or facilitate the transfer of international transcripts. This grant has for years given hope to individuals who left a career in healthcare and sought after a pathway to utilize both their education and in some cases their work experience here in MN. DEED, OHE, MN State, and MDE have all witnessed the obstacles MN providers have faced when offering guidance to individuals trying to resume their career after relocating here. MN like many other US states has systems and processes in place that were not designed with current immigrant and refugee challenges in mind.

DEED

In MN an identified challenge is how information is shared among service providers and new Americans. ONA has been working for months with the Department of Human Services (DHS) on a welcoming and emergency services Resource Guide for new Americans. This pilot project would like to add educational, licensing and workforce resources to the guide and funding assistance in the development of ONA's website where the information will be housed. The website will be a connector able to direct new Americans to one location for supportive resources, local service providers, clearly outlined educational pathways, and guides for licensing and certification.

There is also an opportunity for promoting a pathway for internationally trained professionals with LWDA service providers. Working with partners to create training and assessments needed to close a gap for underutilized talent. Local Workforce Development Area (LWDA) service providers will receive training in recruiting program eligible applicants, administering an initial assessment (for early initial program placement), and identifying funding streams for enrollment and co-enrollment options. Those found eligible will be enrolled under the Targeted Populations grant. In using Adult Career Pathway (ACP) and potential co-enrollment with public state funds to cover the students training and support services cost for the project it will allow us to develop access to other resources needed. For example, The training dollars can assist with costly licensure fees and to make up the difference when the ACP grant closes.

Adult Basic Education

For this grant Adult Basic Education (ABE) will assist in identifying internationally trained professionals through the program intake processes. Appropriate individuals will be referred to the resources made available through this grant. Many ABE programs in Minnesota offer English Language Acquisition (ELA) courses to adult learners online. Most classes are offered at no charge to the learner. In addition, the state purchases an online English language learning curriculum that learners can use for distance education purposes. ABE will use the network formed through this grant to promote Integrated English Literacy and Civics Education. The Workforce Innovation and Opportunity Act defines it as, "education services provided to English language learners who are adults, including professionals with degrees and credentials in their native countries, that enables such adults to achieve competency in the English

language and acquire the basic and more advanced skills needed to function effectively as parents, workers, and citizens in the United States.”

OHE and MN State

Our partners at OHE and MN State will collaborate with DHS providers, LWDA service providers, ABE, and college/universities on aligning our processes and policies towards a clear path for students to gain recognition for their education and experience. Their staff will work with an organization that is skilled in acquiring credential evaluation reports. These reports will assist in the verification of the students’ academic qualifications and help the institutions to assess the comparability of degrees and coursework to standards in the United States.

While the impact of the Foreign Trained Healthcare grant is still to be evaluated, our goal is to expand beyond health care to a range of credentials, occupations, and career paths – based on a human centered approach in which each eligible participants education and work experience in their country of origin can direct their career path, and promising practices for early research on common credentials among new Americans. This will provide a more robust and accurate picture of the impact of these supports. Additionally, many MN State campuses are looking to improve the services and guidance for New American students, including providing a greater level of assistance through the international credential evaluation process.

Project Design, Goals, and Outcomes:

Provide a description of the project activities, key outcomes, and measures of success.

Project Goal from DEED Perspective:

1. To provide administrative support to service providers as they recruit and enroll internationally trained professionals of at least 18 years of age, seeking to re-enter skilled workforce and earn professional licenses to do similar work in Minnesota.
2. Actively participate in evaluation and data collection efforts that assess the impact of this initiative.
3. ONA will work with DHS and agencies funded to work with the immigrant and refugee population to increase public knowledge of credentialled training and education opportunities for new American entering MN’s workforce system.
4. DEED will publicly promote pathways and crosswalks between learning and employment for new Americans.
5. Collaborating with local workforce development area service providers on outreach, recruitment, enrollment, co-enrollment, and technical support with tracking participant activity and outcomes in wf1.
6. Leverage local partnerships to inform local chambers and businesses seeking qualified applicants.

Project Goal from MN State Perspective:

Develop policy, process, point of contact and pathways to support new Americans with international credentials in determining the US equivalency of their knowledge, skills, and credentials, with the goal of gaining in-field or related-field college credentials and employment. Goals related to this project include:

1. Perform a gap-analysis of current policy related to new Americans with international credentials employment and education services. Developing tools, processes, and expertise (professional development) across the workforce development and education ecosystem to provide consistent advising, support, and advocacy for new Americans with international credentials.
2. Create and expand CPL assessments of New Americans' professional skills and knowledge, which have not been validated due to lack of access to their home credentials, or credential evaluations that did not fully recognize those skills and knowledge. CPL assessments and pathways for language and cultural competency would also be part of the development work.
3. Support new Americans in reaching their education and occupation goals, especially supporting goals aligned with previous experience and education prior to living in the US.
4. Demonstrate that individuals can attain higher levels of employment within their field more quickly with support, investment, and increased knowledge of these processes.
5. Demonstrate that value (cost versus benefit) of programs supporting new Americans being employed in-field and the economic value of greater diversity and cultural competency within key occupations (i.e. Outcome includes XX doctors speaking X languages within Minnesota health care facilities – serving communities speaking those languages).

Audience: This project is for a specific audience – to serve individuals with international education credentials – primarily college credentials but comprehensive workforce credentials may be included too. College credentials include secondary trade schools (accounting for different educational structures) post-secondary trade school, college and university education and licensures/ occupation-based certification. college credential evaluation, licensure and CPL assessment is designed for individuals with high level secondary education (such as a trades school) and/ or college/ university level education.

Project Components

- 1) Develop an advising resource guide for new Americans with international credentials. Include “ideal” diagram of funding streams that can support new Americans in meeting their education goals.
 - a) There is also a lack of understanding of the specific eligibility criteria and timeframe of differing immigration statuses. Develop a resource that clearly shows eligibility and transition requirements for different funding sources, i.e. WIOA, SNAP, financial aid, scholarship, employer education reimbursement)
- 2) Pathway Planning - Identify target occupations and education disciplines. Develop a roadmap for determining equivalencies, curriculum alignment, and assessment strategies.
 - a) Licensing Examination –Identify fields in which new Americans may be able to enter work more rapidly in the US by taking licensing examinations. Develop a process for exam preparation (e.g. medical terminology course to ensure understanding of US medical terms) and payment of exam costs.

- b) Credit for Prior Learning – Portfolio, examination, demonstration, interview, or hybrid approach for earning college credits toward credential. This might be in combination with the credential evaluation.
- 3) Language Competencies - identify bridge programs where New Americans can receive credit for acquisition of English language skills and knowledge, and for home language and cultural competencies.
 - a) Evaluate policy related to English Language Learners with college credentials.
 - b) Develop policy/ process that validate language skills that is respectful to the knowledge, skills and accomplishments of new Americans and incorporates the modern translation and language learning tools.
 - c) Implement a framework for validation of heritage languages and cultural competencies
 - i. Provide opportunities where heritage languages that are less commonly assessed with CPL opportunities that provide academic credit to meet Goals 6 (Humanities and the Fine Arts) and 8 (Global Perspective) required in degree programs.
 - ii. Develop short credential program of study models that would build upon the CPL credits students receive from a world language assessment to provide students with an educational credential in the target language including minors, graduate certificate in translation and interpreting or other stackable credential for career advancement or pay differential
- 4) Provide professional development across Minnesota State, DEED and Workforce Partners, ABE, and OHE.

Partnerships:

Describe how you will leverage other resources.

Through this initiative, DEED, Minnesota State, OHE, and others will develop a Community of Practice that broadens knowledge and resources to support new Americans with international credentials.

- a) Community of Practice is group of subject matter experts and larger group of individuals with information needs to provide ongoing information, consultation, and issue identification/ resolution. Suggest funding start-up with plan for self-sustainability.
- b) Teaching of broad community of advisors and counselors that serve and advise new Americans on processes and practices developed through initiative.
- c) Develop a “directory” or list of key positions to contact by organization type.

Policy and planning activities will be provided by each partner, including the gap analysis of current policy, and drafting of new policy. Programmatic elements, such as toolkit resource development, CPL pathway development with a faculty evaluator to work on the development of the assessment and carrying out the assessment, and payment for credential evaluation will be covered by this grant.

Based on the success and findings of the grant, a plan for sustainability includes maximizing eligibility potential for existing education and workforce development funding and fostering new resources such as a legislative request.

Staffing Plan:

Describe the roles and responsibilities of DEED staff and other partners who will participate in the project activities.

DEED Staffing Plan:

- ETPL Administration will be led by Thomas Sommer and Amy Carlson
- Adult Career Pathways led by Director of ACP Ann Meyers
- Performance and Technical Management will be led by Annie Tietema
- Labor Market Information will be led by Team Leader Angelina Nguyen
- Project management will be led by The Office of New Americans, Project Manager Lisa Xiong

Minnesota State Staffing Plan:

- Policy investigations will be led by Jess Niebuhr
- CPL activities will be led by Mary Beth Lakin
- Development of Credential Evaluation process and partnerships will be led by Charlotte Nitardy and will include faculty from across the system
- English language investigation will be led by Larry Handlin
- Project work, such as development of the advising toolkit will be completed via contracted resources.

Timeline:

Provide the anticipated start and end date, along with projected dates for main activities.

We are proposing this project be completed within 3 years, based on the following timeline:

- Planning/ Development and Policy Recommendations – 6 months, (June 2024 - November 2024)
- Pilot Implementation and Toolkit Development - one year, (June 2024 – June 2025)
- Development of CPL assessments – 6 months, (June 2024 – November 2024)
- Identification/ recruitment of students for implementation – one year, (June 2024 – June 2025)
- Implementation – goal to serve up to 50 students by the end of three years, (June 2024 – June 2027)

Budget:

Provide a breakdown of the project activities along with the projected costs associated. Provide as much detail as possible.

Budget Costs	Organization	Budget Related Activities
45,500	MN State	Student Credit Evaluations at 75.00 per credit for individual assessments (WES -ICAP Evaluations) for a 50-student pilot
84,000	OHE and MN State	Faculty stipends for CPL assessment development, CPL professional development across systems

122,500	DEED-ONA	Student training, licensing fees, and language assessment fees not covered by ACP and State public funding
63,000	DEED-ONA	Development, research, and publication of a Resource Guide for new Americans housed on an updated ONA website
35,000	DEED-ONA, Admin	Project Management – The ONA Programs Manager will work with all partners on task deliverables, timelines, invoices, scheduling regular meetings, and promoting this pilot with new American service providers.
\$350,000 – Total Budget		

Budget Narrative:

The Internationally Trained Professionals project is requesting \$350,000 with plans to spent funding towards systems changes in how information is collected, stored, and shared. The ONA office will use \$63,000 for the continued development of a resource guide (with partner collaborators DHS, OHE, MN State, MDE), to be housed on the ONA website. Its website is to be updated and will serve as one location for supportive resources applicable for new Americans. ONA’s Program Manager will take on the role of project manager. To assist with keeping all participating organizations on track with the implementation of task deliverables. Eligible students will have access to program enrollment into the ACP Targeted Populations Grant and co-enrollment into public state funded programs as needed for two years or until the Targeted Populations grant closes. At which time, students will have access to \$122,500 in training funds set aside for post-secondary training, licensing, and or language assessment fees. Upon referral to colleges or universities students can access \$45,500 in funding for credit evaluations. Credit evaluation are \$75.00 per credit. This proposal plans to work with no less than 50 students in this pilot. The chosen colleges or universities will contract with WES (World Education Services for their ICAP Evaluations). Both OHE and MN State educators will be collaborating on CPL professional development across systems and paid \$84,000 towards a stipend for their faculty to develop the CPL assessment to be used by participating colleges and universities.

And here are the top 32 industries of employment for foreign-born workers from 2022:

Top 32 Industries of Employment for Foreign-Born Workers in Minnesota, 2022	
Industry Title	Estimated Number of Foreign-born Workers
General medical & surgical hospitals, & specialty (except psychiatric & substance abuse) hospitals	19,399
Restaurants & other food services	17,764
Elementary & secondary schools	12,458
Medical equipment & supplies manufacturing	12,076
Construction (the cleaning of buildings & dwellings is incidental during construction & immediately after construction)	11,947
Colleges, universities, & professional schools, including junior colleges	11,193
General merchandise stores, including warehouse clubs & supercenters	9,677
Home health care services	9,538
Computer systems design & related services	9,363
Residential care facilities, except skilled nursing facilities	8,289
Nursing care facilities (skilled nursing facilities)	7,803
Couriers & messengers	7,513
Truck transportation	6,991
Employment services	6,641
Animal slaughtering & processing	6,355
Services to buildings & dwellings (except cleaning during construction & immediately after construction)	5,628
Individual & family services	4,675
Outpatient care centers	4,537
Electronic shopping & mail-order houses	4,295
Machinery manufacturing, n.e.c. or not specified	4,074
Not specified manufacturing industries	3,867
Banking & related activities	3,855
Executive offices & legislative bodies	3,782
Religious organizations	3,685
Other health care services	3,581
Insurance carriers	3,476
Lessors of real estate, & offices of real estate agents & brokers	3,381
Supermarkets & other grocery (except convenience) stores	3,348
Offices of physicians	3,348
Taxi & limousine service	3,336
Nail salons & other personal care services	3,234
Clothing stores	3,163

Source: IPUMS, 2022 American Community Survey

SHORT FORM PROPOSAL EVALUATION

A. PROJECT DESIGN		
1. Need for training	0 = low need or not well articulated 3 = moderate need 5 = strong need	
2. Training plan is appropriate to address stated objectives	0 = training plan not appropriate 3 = appropriate, but not focused 5 = appropriate and focused	
3. Reasonable Cost	0 = unjustifiably high cost 3 = within reason 5 = very reasonable	
Total (up to 15 points possible)		0

B. ECONOMIC DEVELOPMENT		
1. New Jobs (1 pt. per 5% up to 10 pts.) <i>Use formula & round to nearest point</i>	$\frac{\text{New Jobs}}{\text{Total Trainees}} \times 10 \times 2$	
2. Project assists a small business.	0 = over 100 employees in MN 5 = 50 – 100 employees in MN 10 = under 50 employees in MN	
3. New Business/Business Expansion	If yes, 5 pts.	
4. Rural Area/Greater MN	If yes, 5 pts.	
5. Base or Emerging Industry	If yes, 5 pts.	
6. Business meets DEED's criteria as an "innovative business".	If yes, 5 pts.	
7. Training will assist in the implementation of new automation equipment or other new technology.	If yes, 5 pts.	
8. Strong indication that training will result in the retention of jobs at risk.	If yes, 5 pts.	
Total (up to 50 pts. possible)		0

C. CAPACITY BUILDING		
1. New Curriculum (1 pt. per 5% up to 10 pts.) <i>Use formula & round to nearest point</i>	$\frac{\text{No. New Courses}}{\text{Total No. Courses}} \times 10 \times 2$	
2. School will obtain new training specific equipment/technology.	If yes, 5 pts.	
3. Project utilizes an innovative training approach/model.	If yes, 5 pts.	
Total (up to 20 pts. possible)		0

D. EQUITY & ECONOMIC OPPORTUNITY

1. Weighted Average Hourly Wage Rates						
EDR	0 Points	1 Point	2 Points	3 Points	4 Points	5 Points
1	Below \$14.86	\$14.86-\$17.91	\$17.92-\$19.80	\$19.81-\$21.68	\$21.69-\$23.57	Above \$23.57
2	Below \$16.94	\$16.94-\$17.44	\$17.45-\$19.28	\$19.29-\$21.11	\$21.12-\$22.95	Above \$22.95
3	Below \$16.33	\$16.33-\$18.72	\$18.73-\$20.70	\$20.71-\$22.67	\$22.68-\$24.64	Above \$24.64
4	Below \$15.42	\$15.42-\$16.86	\$16.87-\$18.64	\$18.65-\$20.41	\$20.42-\$22.19	Above \$22.19
5	Below \$16.23	\$16.23-\$16.89	\$16.90-\$18.66	\$18.67-\$20.44	\$20.45-\$22.22	Above \$22.22
6E	Below \$15.59	\$15.59-\$16.65	\$16.66-\$18.41	\$18.42-\$20.16	\$20.17-\$21.91	Above \$21.91
6W	Below \$14.84	\$14.84-\$16.32	\$16.33-\$18.04	\$18.05-\$19.76	\$19.77-\$21.48	Above \$21.48
7E	Below \$19.75	\$19.75-\$20.11	\$20.12-\$22.23	\$22.24-\$24.35	\$24.36-\$26.46	Above \$26.46
7W	Below \$18.69	\$18.69-\$20.12	\$20.13-\$22.23	\$22.24-\$24.35	\$24.36-\$26.47	Above \$26.47
8	Below \$14.83	\$14.83-\$16.36	\$16.37-\$18.09	\$18.10-\$19.81	\$19.82-\$21.53	Above \$21.53
9	Below \$15.45	\$15.45-\$18.07	\$18.08-\$19.98	\$19.99-\$21.88	\$21.89-\$23.78	Above \$23.78
10	Below \$16.79	\$16.79-\$19.26	\$19.27-\$21.28	\$21.29-\$23.31	\$23.32-\$25.34	Above \$25.34
11	Below \$21.70	\$21.70-\$22.25	\$22.26-\$24.59	\$24.60-\$26.93	\$26.94-\$29.28	Above \$29.28
2. Percent People of Color in Trainee Population						
EDR	Name	0 Pts. X Wage Score	2 Pts. X Wage Score	4 Pts. X Wage Score	6 Pts. X Wage Score	8 Pts. X Wage Score
1	Northwest	<9.5%	9.6%-10.6%	10.7%-11.8%	11.9%-12.9%	>13.0%
2	Headwaters	<19.9%	20.0%-22.2%	22.3%-24.6%	24.7%-26.9%	>27.0%
3	Arrowhead	<8.2%	8.3%-9.2%	9.3%-10.2%	10.3%-11.2%	>11.3%
4	West Central	<8.8%	8.9%-9.8%	9.9%-10.8%	10.9%-11.8%	>11.9%
5	North Central	<7.6%	7.7%-8.5%	8.6%-9.4%	9.5%-10.3%	>10.4%
6E	SW Central	<12.1%	12.2%-13.5%	13.6%-14.9%	15.0%-16.3%	>16.4%
6W	Upper Valley	<8.7%	8.8%-9.7%	9.8%-10.7%	10.8%-11.7%	>11.8%
7E	East Central	<7.5%	7.6%-8.3%	8.4%-9.2%	9.3%-10.1%	>10.2%
7W	Central	<10.5%	10.6%-11.7%	11.8%-12.9%	13.0%-14.1%	>14.2%
8	Southwest	<15.6%	15.7%-17.4%	17.5%-19.2%	19.3%-21.0%	>21.1%
9	South Central	<10.3%	10.4%-11.5%	11.6%-12.7%	12.8%-13.9%	>14.0%
10	Southeast	<13.5%	13.6%-15.1%	15.2%-16.7%	16.8%-18.3%	>18.4%
11	Metro	<24.6%	24.7%-27.5%	27.6%-30.4%	30.5%-33.3%	>33.4%
3. BIPOC, Woman, or Veteran Owned Business				If yes, 5 pts.		
4. Opportunities for Women/Gender Equity https://www.bls.gov/cps/cpsaat18.htm				0 = under-represented 3 = average/reasonable 5 = above avg. for nontraditional occupation or recruitment plan for nontraditional gender		
5. Proposal includes diversity, equity, and inclusion related training				If yes, 5 pts.		
8. Durable/Transferable/In Demand Skills				If yes, 5 pts.		
9. Indication that training will result in increased wages and/or will move trainees along a career path. (Pathways only)				0 = no indication 3 = some indication 5 = strong indication (specifics)		
10. Meaningful/Stackable Credentials or Certifications (i.e. degree, credits, CEU's, industry recognized certifications)				0 = no certifications 3 = certifications for some trainees 5 = certifications for most trainees		
Total (up to 75 pts. possible)						0

PRE-DEVELOPMENT PROPOSAL EVALUATION

Eligibility Criteria

Application must meet all of the following criteria:

- The applicant is an accredited training provider.
- The Pre-Development grant will be used to increase the applicants knowledge in the areas of employment need, skills training and education for the purpose of developing a Partnership grant proposal for a project that will address education and skills training for high wage, high growth, and high skill occupations, businesses and industries.
- The Pre-Development grant and follow-up Partnership grant application are expected to result in a significant amount of new capacity for the educational institution.
- The project involves the active participation of private employers within the state.

Scoring Criteria

Criteria:	1 pt. for each "yes"
1. Project includes financial commitments from other parties.	
2. Project will assist economically disadvantaged people or those who are victims of economic dislocation.	
3. Project will result in opportunities for diverse populations, such as people of color, people with disabilities, or gender diversity in non-traditional occupations.	
4. Project will assist businesses located in rural areas.	
5. Proposal addresses new technology or an emerging industry.	
6. Overall, the work plan and budget align with the stated objectives.	
Total (up to 6 points possible)	0

Definitions:

High-wage: For the purpose of Pre-Development grants, "high wage" is considered to be wages that are at or above the median wage for the region in which the jobs will be located (see table below), or if the jobs will be located in an economically distressed area, wages must meet the cost of living for a typical family.

High-growth: In general, projected growth greater than or equal to the average of all occupations in the region or projected employment greater than or equal to the median for all occupations in the region. However, allow flexibility for applicant to make a case for high-growth occupations, business or industry.

High-skill: Minimum education requirements of a postsecondary degree or certificate, moderate on-the-job training with no less than a high school diploma, long-term on-the-job training, apprenticeship,

2024 Wage and Cost of Living Data:

Economic Develoment Region	Median Hourly Wage	COL (1 FT, 1 PT, 1 Child)
EDR 1 - Northwest	\$23.51	\$17.59
EDR 2 - Headwaters	\$22.68	\$19.56
EDR 3 - Arrowhead	\$23.41	\$19.30
EDR 4 - West Central	\$23.04	\$18.44
EDR 5 - North Central	\$21.89	\$19.27
EDR 6E - SW Central	\$22.72	\$18.33
EDR 6W - Upper MN Valley	\$22.61	\$17.63
EDR 7E - East Central	\$23.18	\$22.14
EDR 7W - Central	\$23.85	\$21.23
EDR 8 - Southwest	\$22.81	\$17.32
EDR 9 - South Central	\$23.24	\$18.32
EDR 10 - Southeast	\$24.26	\$19.93
EDR 11 - Twin Cities	\$27.78	\$23.22
Minnesota	\$25.22	\$21.58

Sources:

Cost of Living in Minnesota, LMI Tool

*Partnered, 1 full-time and 1 part-time worker, 1 child, provides a standard yearly cost and hourly wage need for a typical family.

Occupational Employment & Wage Statistics, LMI Tool

Median Hourly Wage - First Quarter 2024 - Total, All Occupations