



Minnesota's Career Resource



CareerForceMN.com Training Program Finder

Adult Career Pathways - October 21, 2024

Training Program Finder

Job seekers can search for upcoming, **no-cost** training programs or courses on CareerForceMN.com

The screenshot displays the CareerForceMN.com website interface. At the top, the CareerForce logo is on the left, and 'For Career Seekers' and 'Online Tools' are on the right. A blue banner below the logo states: 'CareerForce is Minnesota's official career exploration and job search resource.' Below this banner is a search bar with the text 'Job Search' and three input fields: 'Search by job title, keyword or company', 'City, State or ZIP code', and 'Search Jobs'. A dropdown menu titled 'How Can CareerForce Help You?' offers three options: '2024 Manufacturing Month Events', 'Job Loss Resources', and 'Veterans Resources'. Below this is a section for 'Upcoming Events' with a location filter set to '40 mi' and an 'Apply' button. Three event cards are shown: 'Dislocated Worker Informational Session - Hybrid' on Monday, October 21, 1:00 p.m. - 2:00 p.m. in Minneapolis, MN; 'Job Search Appointment - In-Person, Phone, or Online' on Monday, October 21, 3:45 p.m. - 4:15 p.m. in Brainerd, MN; and another 'Job Search Appointment - In-Person, Phone, or Online' on Tuesday, October 22, 9:00 a.m. - 9:30 a.m. in Brainerd, MN. A button below the events reads 'Find a filterable list of all events, workshops and appointments'. At the bottom, there is a green 'Explore Careers' section with a search bar and an 'Apply' button. Below this is a section for 'Upcoming Training Programs' with a location filter set to '40 mi' and an 'Apply' button. Three program cards are shown: 'CompTIA Project+' on Tuesday, October 22, with a course description; 'Project Management' on Tuesday, October 22, with a course description and dates 'Oct 22 - Dec 19, 2024'; and 'Clinic Assistant - Ramsey County Learn and Earn' on Tuesday, October 22, with a course description.

Training Program Finder

Training courses and/or programs can be searched by:

- Industry
- Keyword
- Location
- Start Date

Training Program Finder

Here are some of our most popular training programs by industry. Select a link to get a list of the training programs for the industry, you can also use the "Industry" drop down to filter the list yourself.

[Information Technology](#) | [Health Care](#) | [Construction](#) | [Manufacturing](#) | [Learn more about the industries.](#)

You can browse or search for even more training opportunities throughout the state using the [Career and Education Explorer](#), offered by the State of Minnesota. Selecting the link will open the Career and Education Explorer in a new tab.

Industry: Keyword: from: less than: Starts on or after:

Search results 1-15 of 27

TUE 22 Oct Clinic Assistant - Ramsey County Learn and Earn Minnesota Training Partnership in partnership with OPEIU Local 12 is preparing underserved groups for high-wage, high-demand Clinic Assistant, or medical office union jobs. 📅 Oct 22 - Dec 20, 2024	TUE 22 Oct CompTIA Project+ Course Description: Embark on a journey to master the essentials of effective project management with the CompTIA Project+ certification course. 📅 Oct 22 - Dec 19, 2024	TUE 22 Oct Project Management Effective project management is an important skill in many workplaces. 📅 Oct 22 - Dec 19, 2024
MON 28 Oct Customer Support Career Training This is your next step to a Customer Support career that provides stability and sustainability with a living wage. 📅 Oct 28 - Dec 19, 2024	MON 28 Oct Essential Computer Skills Empower yourself with the computer and internet skills necessary for daily life, work, and education. Includes modules. Basic Computer Skills: Learn to navigate and utilize computers effectively in personal and	MON 28 Oct Medical Call Center Training Prepare for a career working in health insurance, a medical clinic or hospital.4 days/week for 7 weeks Next class starts October 28, 2024 Monday - Thursday, 9:30am-1:30 pmHybrid (half in-person and

Training Program Finder

Training courses and/or programs will provide information on:

- Training Overview
- Dates
- Days and Times
- How to Participate
- Outcomes
- Occupational Details
- Eligibility requirements

Nursing Assistant Training

[Home](#) > [Training Programs](#) > Nursing Assistant Training

Nursing Assistant Training

Monday, January 3, 2022 to Friday, January 28, 2022

Monday
09:00 am-12:00 pm

Tuesday
09:00 am-12:00 pm

Wednesday
09:00 am-12:00 pm

Thursday
09:00 am-12:00 pm

General Description - Describe the training course in detail with coursework covered. Is the training offered online, in-person or both? Add information if this course is part of a larger training program.

[Like](#) | [Add to favorites](#) | [Share this](#) [f](#) [in](#) [t](#) [w](#) [e](#)

How to Participate

REQUIRED: Include eligibility requirements such as income status, race, gender, residence, employment status, etc.

Also include :

Are there pre-requisite courses that need to be taken?

Do you need to have a specific level for reading and math?

Are there information sessions to learn more about the course or program to register for? Include link to register.

Find Location

From Less Than

[Apply](#) [Reset](#)

Displaying 1 - 3 of 3 locations

CareerForce in Bloomington
4220 West Old Shakopee Road Suite 200
Bloomington, MN 55437
Phone: [952-703-7730](tel:952-703-7730) [Connect](#)

CareerForce in Burnsville
2800 County Road 42 West
Burnsville, MN 55337
Phone: [952-703-3100](tel:952-703-3100) [Connect](#)

CareerForce in Mankato
12 Civic Center Plaza Suite 1600A
Mankato, MN 56001
Phone: [507-344-2622](tel:507-344-2622) [Connect](#)

Training Program Finder

Content to be added is for **no-cost** training, funded by programs such as:

- Adult Career Pathways, Pathways to Prosperity, and Direct Appropriation
- Other state funded training grants
- Funding from city, county, or workforce development boards
- Foundation or other training grants

Adding Training Program Content

Partner organizations must have a location page, designated staff must have an account and be assigned the role of **Group Manager** for the organization to be able to add content.

- Individuals identified for this responsibility will need to create a staff/partner account on CareerForceMN.com
- Individuals who need Group Manager access will also need to email the help desk at careerforce@state.mn.us to request access and include their supervisor in the request after they have created the account.
- Once the content is submitted it is reviewed and approved by the help desk staff to published on the platform.

Adding Content

Log into account and under My Organizations select Group – CareerForce Location or Partner Organization Name

CareerForce™
Minnesota's Career Resource

For Career Seekers For Employers Online Tools Search CareerForce

Lena Balk Test Account MY LOCATION st paul, MN 55101

Dashboard My Profile My Labor Market

My Favorites ☆
You haven't selected any favorites.

My Connections 🔄
You have no connections at this time.

Sent connections ➔
[Create CareerForce connection](#)
You have no connections at this time.

My Organizations 📁
[CareerForce](#)

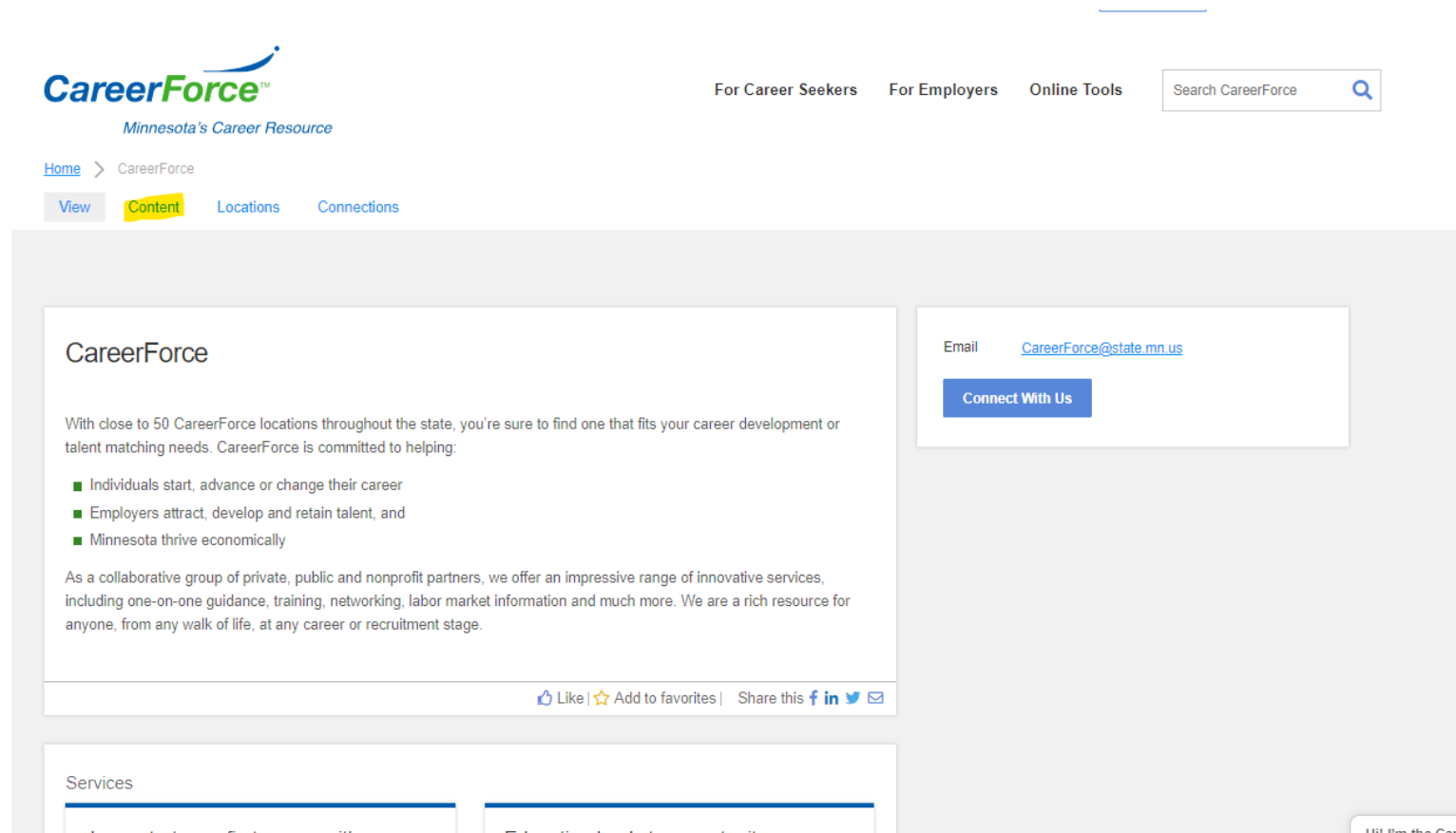
My Favorite Organizations 📁

Quick Links 🔧

- [Add your Career Fair to our calendar or Attend a Career Fair](#)
- [COVID-19 Information for Businesses](#)
- [Essential Labor Market Information](#)
- [Meet Your Regional Team](#)
- [Virtual & Interactive Services for Employers](#)

Adding Content

Select Content



The screenshot displays the CareerForce website interface. At the top left is the CareerForce logo with the tagline "Minnesota's Career Resource". To the right are navigation links for "For Career Seekers", "For Employers", and "Online Tools", along with a search bar labeled "Search CareerForce". Below the logo is a breadcrumb trail: "Home > CareerForce". A navigation menu contains "View", "Content" (highlighted in yellow), "Locations", and "Connections". The main content area features a "CareerForce" heading, a paragraph about 50 state-wide locations, and a bulleted list of services: "Individuals start, advance or change their career", "Employers attract, develop and retain talent, and", and "Minnesota thrive economically". A "Connect With Us" button is visible next to the email address "CareerForce@state.mn.us". At the bottom, there are social media sharing options and a "Services" section with partially visible text.

Adding Content

Select Add new content

The screenshot displays the CareerForce website interface. At the top left is the CareerForce logo with the tagline "Minnesota's Career Resource". To the right are navigation links for "For Career Seekers", "For Employers", and "Online Tools", along with a search bar labeled "Search CareerForce". Below this is a blue banner with the text "CareerForce Content". Underneath the banner is a breadcrumb trail: "Home > CareerForce > Content". Below the breadcrumb are tabs for "View", "Content", "Locations", and "Connections". The "Content" tab is active, and a button labeled "+ Add new content" is highlighted with a yellow box. Below the navigation is a search filter area with three dropdown menus: "Title" (empty), "Published Status" (set to "- Any -"), and "Type" (set to "- Any -"). An "Apply" button is located to the right of these filters. Below the filter area, the word "Content" is displayed.

Adding Content

Start added content to fields including:

- Title
- Body
- Dates - Course will be displayed on the website until the start date has passed.
- Program Days
- Scheduled or Self-paced
- Outcomes
- SOC Code
- Contact Name
- Phone/Email
- Program Costs
- Virtual or In-person

Add CareerForce Location: Group node (Training Program)

Home > CareerForce > Content > Add new content > Add CareerForce Location: Group node (Training Program)

Title *

Body *

Rich text editor toolbar: Bold, Italic, Underline, Text color, Background color, Bulleted list, Numbered list, Indent, Outdent, Link, Unlink, Source, Undo, Redo, Styles, Format, Collapse.

Text format: Full HTML

Enter a description of the Training Program

DATES *

Start date *

End date *

Please select the dates that this Training Program is available

PROGRAM DAYS OF THE WEEK *

Please select the days of the week and the time per day that this Training Program is available

	FROM	TO	COMMENT	OPERATIONS
Monday	<input type="text"/>	<input type="text"/>	<input type="text"/>	Add time slot Copy last day
Tuesday	<input type="text"/>	<input type="text"/>	<input type="text"/>	Add time slot Copy previous day
Wednesday	<input type="text"/>	<input type="text"/>	<input type="text"/>	Add time slot Copy previous day
Thursday	<input type="text"/>	<input type="text"/>	<input type="text"/>	Add time slot Copy previous day
Friday	<input type="text"/>	<input type="text"/>	<input type="text"/>	Add time slot Copy previous day
Saturday	<input type="text"/>	<input type="text"/>	<input type="text"/>	Add time slot Copy previous day
Sunday	<input type="text"/>	<input type="text"/>	<input type="text"/>	Add time slot Copy previous day

Adding Content

Select the location or locations the training will occur or is associated with.

Make *Advanced Google Analytics* available to these locations.

[Select All](#) | [Select None](#)

<input checked="" type="checkbox"/> CareerForce In Bemidji	<input checked="" type="checkbox"/> CareerForce In Thief River Falls
<input checked="" type="checkbox"/> CareerForce In Alexandria	<input checked="" type="checkbox"/> CareerForce In Albert Lea
<input checked="" type="checkbox"/> CareerForce In Blaine	<input checked="" type="checkbox"/> CareerForce In Austin
<input checked="" type="checkbox"/> CareerForce In Bloomington	<input checked="" type="checkbox"/> CareerForce In Brainerd
<input checked="" type="checkbox"/> CareerForce In Brooklyn Park	<input checked="" type="checkbox"/> CareerForce In Burnsville
<input checked="" type="checkbox"/> CareerForce In Cambridge	<input checked="" type="checkbox"/> CareerForce In Cloquet
<input checked="" type="checkbox"/> CareerForce In Crookston	<input checked="" type="checkbox"/> CareerForce In Detroit Lakes
<input checked="" type="checkbox"/> CareerForce In Duluth	<input checked="" type="checkbox"/> CareerForce In Fairmont
<input checked="" type="checkbox"/> CareerForce In Faribault	<input checked="" type="checkbox"/> CareerForce In Fergus Falls
<input checked="" type="checkbox"/> CareerForce In Grand Rapids	<input checked="" type="checkbox"/> CareerForce In Hibbing
<input checked="" type="checkbox"/> CareerForce In Hutchinson	<input checked="" type="checkbox"/> CareerForce In International Falls
<input checked="" type="checkbox"/> CareerForce In Litchfield	<input checked="" type="checkbox"/> CareerForce In Little Falls
<input checked="" type="checkbox"/> CareerForce In Mankato	<input checked="" type="checkbox"/> CareerForce In Marshall
<input checked="" type="checkbox"/> CareerForce In Minneapolis North	<input checked="" type="checkbox"/> CareerForce In Minneapolis South
<input checked="" type="checkbox"/> CareerForce In Montevideo	<input checked="" type="checkbox"/> CareerForce In Monticello
<input checked="" type="checkbox"/> CareerForce In Moorhead	<input checked="" type="checkbox"/> CareerForce In Mora
<input checked="" type="checkbox"/> CareerForce In New Ulm	<input checked="" type="checkbox"/> CareerForce In North Saint Paul
<input checked="" type="checkbox"/> CareerForce In Saint Paul	<input checked="" type="checkbox"/> CareerForce In Red Wing
<input checked="" type="checkbox"/> CareerForce In Rochester	<input checked="" type="checkbox"/> CareerForce In Roseau
<input checked="" type="checkbox"/> CareerForce In Shakopee	<input checked="" type="checkbox"/> CareerForce In Saint Cloud
<input checked="" type="checkbox"/> CareerForce In Virginia	<input checked="" type="checkbox"/> CareerForce In Wadena
<input checked="" type="checkbox"/> CareerForce In Cottage Grove	<input checked="" type="checkbox"/> CareerForce In Forest Lake
<input checked="" type="checkbox"/> CareerForce In Woodbury	<input checked="" type="checkbox"/> CareerForce In West Saint Paul
<input checked="" type="checkbox"/> CareerForce In Willmar	<input checked="" type="checkbox"/> CareerForce In Winona
<input type="checkbox"/> CareerForce In Worthington	<input checked="" type="checkbox"/> CareerForce In Chaska
<input checked="" type="checkbox"/> CareerForce From Anywhere	

Adding Content

After adding all the content please mark it for review and select save.

Save as: Review ▾

Save

Adding Content

- Once the content is submitted it is reviewed. If approved, it is published by the CareerForce Help Desk.
- Select Edit or Manage Availability to change or remove.

The screenshot shows the 'Medical Manufacturing Training' page in the CareerForceMN.com Training Program Finder. The breadcrumb trail is 'Home > Training Program Finder > Medical Manufacturing Training'. At the top, there are buttons for 'View', 'Edit', 'Delete', and 'Translate'. Below these are two prominent blue buttons: 'Back to Group' and 'Manage Availability', which are circled in yellow. The main content area displays the program details for 'Medical Manufacturing Training', including the dates 'Monday, November 4, 2024 to Wednesday, November 27, 2024' and a schedule for Monday through Thursday, each from 10:00 a.m. to 4:00 p.m. The program description states it is designed for jobseekers, offers short-term training with anticipated hiring at Medtronic, and runs 4 days/week for 4 weeks, in-person. The location is 'Hired 6200 Shingle Creek Parkway, Suite 225 Brooklyn Center, MN 55430'. Benefits include 4 weeks of free training with a \$250 stipend, an average industry starting wage of \$19/hr, job coach and placement opportunities, and support for interview clothing, fuel, or bus cards. On the right side, there is a 'Find Location' section with a search bar set to 'North Saint Paul, MN 55' and a distance filter of '40 mi'. Below this is a map of the Minneapolis area with four red location pins. A list below the map shows 'Displaying 1 - 4 of 4 locations': 'Hired in East St. Paul' (4.76 mi), 'Hired in Minneapolis' (13.51 mi), and 'Hired in Bloomington' (16.21 mi). The fourth location, 'Hired in Brooklyn Center', is partially visible at the bottom.

Adding Content

Steps to add training program content available in the Training Program Content Guide on the Staff and Partner Page on CareerforceMN.com at <https://www.careerforcemn.com/node/58020>

- [Training Resources](#)

- [Joint ABE CareerForce Meeting - Conditional Work Referrals](#)
- [How to Use CareerForceMN.com: Tip Sheets and How-To Videos for Common Functions](#)
- [Creating and Submitting Training Program Content](#)
- [CareerForceMN.com Release Notes](#)
- [What's New with CareerForce Webinar Recordings](#)
- [Archived Training Webinar Recordings](#)
- [Stability and Employment of Learning Modules](#)

Questions related to the process or access can be sent to careerforce@state.mn.us or call the CareerForce Information and Assistance Line at 651-259-7500



Thank You!

Lena Balk

Help Desk and Employer
Services Manager

651-259-7594

lena.balk@state.mn.us

CareerForce Information and
Assistance Line

651-259-7500

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