# CONTAMINATION INVESTIGATION AND RAP DEVELOPMENT GRANT PROGRAM

# ANNUAL PROGRESS REPORT

# Minnesota Department of Employment and Economic Development

# DUE DATE: JULY 25

## [ ]  Annual Report: Due before, during, and after cleanup

## [ ]  Final Development Report: Due after final development is completed

**Please answer all questions. You may attach additional sheets if necessary.**

## I. General Information for all Reports

1. Grant Number: CCGP-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Grantee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Grant Term: (from Grant Agreement) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Period the report covers: from Grant Award Date through June 30, 20\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Total award amount: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. Amount of DEED funds received through the end of above period $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. Name and title of person completing this report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. Phone number of person completing this report: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Signature of person completing report:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_

(This signature certifies that the information contained in this report is true and correct.) Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR OFFICE USE ONLY:

Date Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Reviewed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Changes Necessary: [ ] Yes [ ] No \_\_\_ Staff Initials \_\_\_\_\_\_\_\_\_

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##### Comments:

## III. Investigation Information

15. What is the actual or expected investigation start date? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

16. What is the actual or expected completion date? \_\_\_\_\_\_\_\_\_\_\_\_

17. Have there been any changes in the scope of the investigation plan as approved in the application? [ ] Yes [ ] No

If yes, please describe:

18. Have there been any changes (increases or reductions) in the investigation budget or projected activities since the original Grant Agreement or the latest Grant Adjustment Notice (GAN)? [ ] Yes [ ] No

If yes, please describe the changes:

19. What is your plan and timeline for drawing down remaining grant funds? \_\_\_\_\_\_\_\_\_

20. Is cleanup for this site required? [ ] Yes [ ] No If yes, please complete the following:

Please describe the scope of the cleanup anticipated: ­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 What is the anticipated cost of the cleanup? $\_\_\_\_\_\_\_\_\_\_

 Do you plan to seek DEED cleanup funds for the cleanup? [ ] Yes [ ] No

What is your anticipated application date? \_\_\_\_\_\_\_\_\_\_\_

Has a Response Action Plan (RAP) been submitted to MPCA? [ ] Yes [ ] No

When was or when will the RAP be submitted? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

When was or when will the RAP be approved? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

21. If cleanup is not required, has a “No Action” letter been issued by the MPCA? [ ] Yes [ ] No

## IV. Development Information

22. Have there been any changes in the scope of the final development planned for this site as approved in the application? Please specify.

23. If your development plan is not completed, please describe specific activities undertaken to complete the development. Has a developer/end user been found? If not, what efforts have been made to market the site? Describe as completely as possible the current site development plan: