**Broadband Infrastructure Grant Application Template**

Basic Information

1. Project name
2. Applicant organization—name and mailing address
3. Applicant primary contact—name, title, phone number, email address
4. Project location (general description, list of addresses, map, shapefile, etc.)\*
5. Amount of grant funding requested
6. Matching funds provided by applicant and partners (list names of all partners and funding contributed)
7. Total application project cost
8. Total number of locations project will serve (may want breakdown by residential, business, farms, community anchor institutions)
9. Service currently available in project area and maximum speeds that will be available to entire area once project is complete
10. Type of technology used for project (FTTH, cable, DSL, fixed wireless, satellite)
11. Brief summary of project, benefits to area, why grant funding is needed

\*May want to consider using GIS resources at the local level combined with Office of Broadband Development mapping resources to identify areas that would be prioritized for grant funding

Project Specifics

1. Map of project design (to justify request amount, may want to require professional engineer sign-off)
2. Basic budget table:

|  |  |  |
| --- | --- | --- |
| **Use of Funds** | **$ Amount** | **Source of Funds** |
| *Example:* |  | Grant | Match |
| Construction – Labor |  |  |  |
| Construction -- Materials |  |  |  |
| CO Fiber Hardware Materials |  |  |  |
| Electronics |  |  |  |
| Customer Premise -- Install |  |  |  |
| Customer Premise -- Equipment |  |  |  |
| Professional Services & Engineering |  |  |  |
| TOTAL |  |  |  |

1. Project Timeline
2. Prices planned to be offered to customers (including any proposal to address affordability for low income residents)
3. Plans to market the service in the project area

Provider Commitment

1. Explanation of the providers technical, managerial, and financial ability to execute and complete the proposed project
2. If selected for a grant, a contract should be executed outlining the grantee’s duties, timeline for project completion, approved budget table, the amount and process for reimbursement, reporting requirements, and any provisions for termination.