|  |  |  |
| --- | --- | --- |
|  |  |  |

**STUDENT NAME** **ID**

|  |
| --- |
|  |

**DATE**

**Those present at meeting:**

|  |
| --- |
|  |

VRS Staff

|  |
| --- |
|  |

Primary School Staff

|  |
| --- |
|  |

School Counselor

|  |
| --- |
|  |

Others

Student has:  IEP  504 plan  Other documentation

**REVIEW OF MY LIFE PLAN/NAVIANCE AND SCHOOL RECORDS**

What pertinent My Life Plan activities has the student completed?

|  |
| --- |
|  |

Which career inventories and other assessment results for the student are available in Naviance?

|  |
| --- |
|  |

Has the student taken a work-based learning course? YES NO

If yes: get specific information from the work coordinator

Is the student on track for graduation? YES NO

If the student has an IEP: Which Pre-ETS items is the school supporting?

|  |
| --- |
|  |

Other discussion/needs related to what the school has provided:

|  |
| --- |
|  |

**JOB EXPLORATION**

What is your career goal?

|  |
| --- |
|  |

How have you explored your interests, strengths and personal identities and how these match with jobs?

|  |
| --- |
|  |

Career interest inventory(s) completed? YES NO

Supports needed to explore careers:

|  |
| --- |
|  |

**POSTSECONDARY EDUCATION/TRAINING PLANNING**

Are you interested in attending training or college after HS?

|  |
| --- |
|  |

What options do you know about or are interested in for gaining skills after HS?

|  |
| --- |
|  |

Supports needed for postsecondary education/training planning:

|  |
| --- |
|  |

**WORKPLACE READINESS SKILLS**

Do you have:

Resume Job application skills Job interview skills Skills for finding a job

Driver’s license (discuss transportation needs):

|  |
| --- |
|  |

Do you have a bank account? (discuss money management needs):

|  |
| --- |
|  |

Are you comfortable interacting with others? (discuss interpersonal needs):

|  |
| --- |
|  |

What are your future living goals? (discuss independent living needs):

|  |
| --- |
|  |

Other supports needed for workplace readiness skills:

|  |
| --- |
|  |

**SELF-ADVOCACY SKILLS**

How comfortable are you with asking for what you need at school and/or at work?

|  |
| --- |
|  |

Supports needed for self-advocacy:

|  |
| --- |
|  |

**Work-Based Learning Needs**

Have you had a paid job? YES NO

If yes, describe:

|  |
| --- |
|  |

Do you need help with gaining work experience? YES NO

Would you benefit from job shadow(s)/informational interview(s)? YES NO

Supports needed related to work-based learning experiences:

|  |
| --- |
|  |

**OTHER SUPPORT NEEDED/ADDITIONAL NOTES**

**NEXT STEPS**

1. Which Pre-ETS services will be provided by VRS:

Job exploration counseling

Postsecondary education counseling

Workplace readiness training

Instruction in self-advocacy

Work-based learning

1. Who will provide Pre-ETS services:

VRS

Community provider:

(VRS will make referral and communicate that with team)

1. What will the school be providing (continue providing) related to college and career readiness?

|  |
| --- |
|  |

1. How will the team communicate updates and how often?

|  |
| --- |
|  |

1. Who wasn’t here but should be updated?

|  |
| --- |
|  |

1. Follow-up meeting date:

|  |
| --- |
|  |