# Pre-Employment Transition Services Referral

This is a referral for:

Potentially Eligible Student  Student Eligible for VR

Placement Professional/Organization:

Student (legal first name, middle initial, last name):       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s preferred name and pronouns:       \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Referral Date:

Address:

Telephone:       DOB:

Email:

School/Grade:

School Contact/Telephone/Email:

Student has:

IEP  504 plan  Other disability documentation

Race:

White (Caucasian)

Black or African American

American Indian or Alaskan Native

Asian

Native Hawaiian or Pacific Islander

Ethnicity:

Yes, student is Hispanic or Latino  No, student is not Hispanic or Latino

Communication preference:

Text  Phone Call  Email  Videophone  Other:

Student has access to (check all that apply):

Computer  Laptop  Tablet/iPad  Internet Service  Other:

Parent or Authorized Representative/Telephone/Email (as applicable):

Does the student have guardianship/conservatorship?  Yes  No

Invite Parent/Authorized Representative to planning meetings?  Yes  No

Consult with Parent/Authorized Representative on scheduling appointments?  Yes  No

VRS Counselor or Pre-ETS Rep/Telephone/Email:

## Reason for Referral

Pre-ETS Job Exploration Counseling Services

Expected Result(s) from Job Exploration Counseling Services:

Pre-ETS Postsecondary Education Counseling Services

Expected Result(s) from Postsecondary Education Counseling Services:

Pre-ETS Instruction in Self-Advocacy Services

Expected Result(s) from Instruction in Self-Advocacy Services:

Pre-ETS Workplace Readiness Training

Expected Result(s) from Workplace Readiness Training:

Pre-ETS Work-Based Learning

Introductory Work Activities

Internship Services

Internship Wages

Work Experience Services for Short-Term Work Experience

Work Experience Services for Intermediate Work Experience

Work Experience Wages

Expected Result(s) from Work-Based Learning Services:

Other:

## Complete this section for Work Experience Services only

Reminder: A Placement Plan must be completed for Intermediate Work Experiences

### Please check which items are completed

Sample employment application

Form I-9 documentation verified and reminded student to have their social security card, ID and bank account information for initial meeting with provider (Form I-9 documentation will not be attached)

Interest inventory results

Resume

Copy of criminal background report/information

### Work Experience Considerations

Work experience goal(s)/jobs and employers of interest:

What the student hopes to gain from this work experience:

Work Hours/Week:       Wage Range:

Availability for Work:

Potential Scheduling Conflicts:

SSI:       SSDI:       Transportation:

Cultural or Religious Considerations:

Communication Considerations:

Geographic Availability:

Hobbies/Areas of Interest:

Accommodation/Support Needs: