



# **Trade Adjustment Assistance Roundtable Virtual Tour Spring 2021**

# Introductions

## TAA Staff

- Sarah Saito, TAA Supervisor
- Olajide Williams, TAA Specialist Senior
- Tamika Brewer, TAA Specialist Senior
- Thomas Sommer, TAA Performance Specialist
- Jackie Umlauf, TAA Specialist (follow-up)
- Claudette Parchment-Roehrich, TAA Specialist
- Mohamed Farah, TAA Specialist
- Jennifer Anderson, TAA Specialist
- Laurie Larson, TAA Specialist
- Ann Malz, TAA Specialist
- Meg Odanga, TAA Specialist
- Hony Yang, TAA Specialist
- Marla Beaty, Senior Rapid Response Project Manager & TAA Liaison
- Nancy Omondi, Director of Adult Programs

# Presenters

Laurie Larson, TAA Specialist



Ann Malz, TAA Specialist

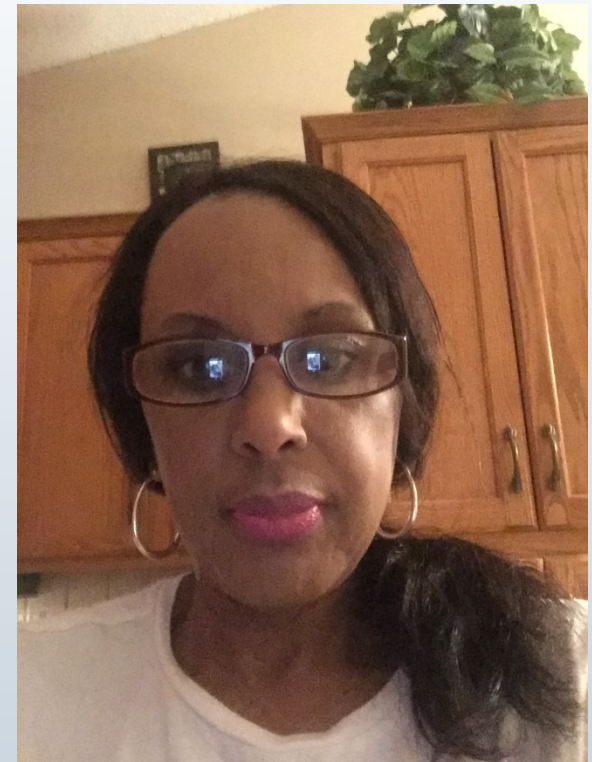


# Presenters

Jennifer Anderson, TAA Specialist



**Claudette Parchment-Roehrich,**  
TAA Specialist



# Presentation Overview

- Waivers
- TRA

# Waiver- What is it?

- A Waiver of Training preserves TRA eligibility temporarily, while the customer completes their TAA Training Application with the DW Counselor

# Waiver- When to send it

- The waiver should be sent if the customer is interested in TAA training.
- Do not use a waiver if customer is only job searching and is NOT interested in training
- Deadline to submit a waiver is 26 wks from either the layoff or certification date (whichever comes later). Failure to send a waiver may result in the customer not getting TRA

# Submitting a waiver

- Waiver is sent to [DEED.TAA@state.mn.us](mailto:DEED.TAA@state.mn.us)
- Must include an Individual Employment Plan (IEP)
- IEP must mention training
- Must have an active plan in WF1



**TAA WAIVER OF TRAINING FORM**

| Customer Information                  |              |
|---------------------------------------|--------------|
| Name (First MI Last)                  | Chris L Deed |
| Last # SSN                            | 5            |
| Layoff Date (mm/dd/yy)                | 07/30/2020   |
| Petition Number                       | 96019        |
| Certification Date (mm/dd/yy)         | 1/13/2021    |
| Waiver Expiration Date (TAA Use Only) |              |

| Training Waived for One of the Following Reasons |  |
|--|--|
| <input type="checkbox"/>                         | <b>Enrollment Delayed</b> - There has been a delay in the beginning date of training. However, the first available training date must be within 60 days of the date of this determination.<br>Approved Training Start Date (mm/dd/yy)  |
| <input checked="" type="checkbox"/>              | <b>Training Not Available</b> - Approved training is not reasonably available to the customer from either governmental agencies or private sources, OR no suitable training is available to the customer at a reasonable cost, OR training funds are not available.<br>Program: Welding AAS<br>Training Institution: Lake Superior College<br>Anticipated training start date (mm/dd/yy): 06/07/2021 |
| <input type="checkbox"/>                         | <b>Health</b> - The customer is temporarily unable to participate in training due to health reasons.<br>Program:<br>Training Institution:<br>Anticipated training start date (mm/dd/yy):   |

| Signatures                  |                      |
|-----------------------------|----------------------|
| TAA Customer                |                      |
| Signature/Date              | Chris Deed 3/26/2021 |
| Dislocated Worker Counselor |                      |
| Signature/Date              |                      |
| TAA Specialist              |                      |
| Signature/Date              |                      |

# Common Errors

- Customer starts training in more than 60 days but box #1 is checked
- Information is missing from the waiver such as training program/school/start date
- Only last digit of social security number is needed- not the last 4
- Waiver is not legible
- Waiver lacks IEP or IEP doesn't mention training

# Next steps

- TAA sends completed waiver to TRA with CC to DW
- TRA will provide next steps (apply for UI, deadlines to enroll in training)
- TAA attaches TAA & DW file in WF1 and opens the waiver activity
- DW works with customer on their training plan and training application
- If customer is TAA eligible then all credentialed training should be paid for by TAA

# Training Start Dates

- TAA/DW should consult with TRA to find out when a customer's Basic TRA end date will be and by what date a customer needs to be enrolled in FT training
- Customers on a waiver should apply for the soonest available training that will result in soonest training end date
- If the training program starts in the fall the customer should still explore whether they can take general ed classes during the summer. This is preferred if it will result in the customer completing training in a shorter timeframe than starting the fall.

# Requirements cont.

- Customer must be working on TAA training plan while on a waiver and case notes should accurately explain the customer's progress
- Examples of progress:
  - Counseling with customer about training choices
  - Interest assessment results
  - Documented communication with professors/industry professionals
  - Research as to which institution offers the training
  - Taking Accuplacer test
  - Customer submitting checklist items from application


# Waiver reviews

- Waivers are good for 6 months or a lesser timeframe if TRA determines eligibility for Basic TRA is less than 6 months
- DW should review a waiver every 30 days and case note customer's job search activities and progress towards training
- Either Jackie Umlauf or the TAA Specialist may inquire about customer progress

# Waiver Review Case Note

**Case Note Add**

~~XXXXXXXXXX~~  
Birth Date ~~MM/DD/YYYY~~

• **Event Date**  

• **Note Viewable By** All Staff in Servicing Agency ▼

**Agency** TAA Admin

**Program** Dislocated Worker (Open)

**Staff Associated** Saito, Sarah C ▼

**Category**

- Job Search
- Job Search Allowance
- Job/Employment
- Measurable Skills Gain
- Medical Report
- Non-Compliance
- On-the-Job Training
- Other
- Participation Hours
- Placement
- Planning
- Priority for Service
- Privacy Change
- Referral
- Relocation Allowance
- RTAA
- Session
- Social Services
- SSA Benefit Verification
- Start Sanction Process
- Support Service
- Technology
- Tools
- TRA
- Training
- Training Progress Report
- Transportation
- Tutoring
- Waiver Review**
- Work Experience

• **Contact Method**

• **Contact Type**

• **Status**

**Subject**

• **Note**

# Waiver Extension

- Waivers are typically no longer than 6 months
- A waiver may be extended when:
  - Customer is compliant with progress towards enrolling in training but needs additional time
  - Customer has an approved training plan in place, but training will start after current waiver expires
- A customer must still be eligible for Basic TRA for a waiver to be extended



# Waiver Revocations

- A waiver may be revoked when:
  - Customer's training has started
  - Customer fails to submit a training plan, or the training plan submitted delays the start of training without good cause
  - Customer's Basic TRA has exhausted
  - Customer has obtained suitable employment or indicated they are no longer interested in training
  - Customer is not in compliance
- A revocation letter with appeal rights is sent to the customer, DW and TAA specialist

# UI/TRA/RTAA while on a waiver

- TRA is not available once customer starts RTAA
- DW should ensure they know when a customer's Basic TRA will expire in order to submit a training application on time
- Employment and waivers
- Once a waiver is revoked it cannot be undone, even if there was an error on the part of TAA or DW

# Welcome TRA



# Trade Readjustment Allowance

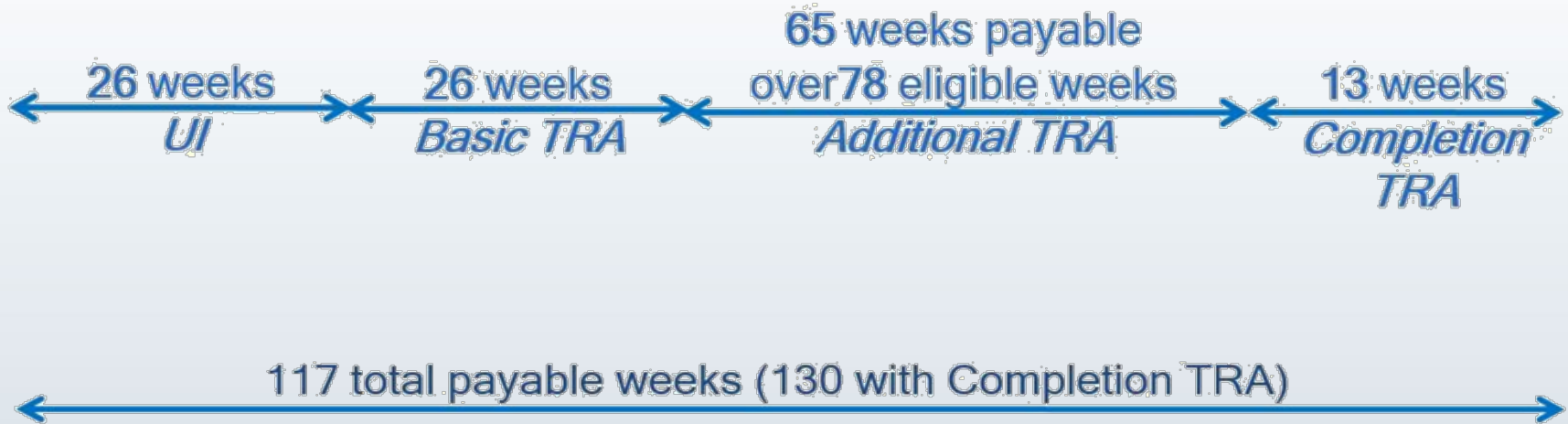
- Temporary financial benefit – if in full-time TAA-approved training
- TRA begins after Unemployment Insurance (UI) and any UI pandemic extensions benefits exhaust
- PEUC and TRA are both federal program-PEUC counts towards TRA Basic weeks

# TRA Eligibility

- Must have worked for the trade-affected employer at least 26 of the 52 weeks prior to layoff
- TAA Training Application (or Waiver of Training) must be approved within 26 weeks of the layoff date **or** the petition certification date, whichever is later

# TRA Timeline

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Key points:

TRA may not last until graduation

TRA ends the last day you are in instructor-led class

# Final Questions & Answers

- Certificate of Training Attendance
- Watch for a survey via email soon
- Final Questions & Answers
- Thanks for attending!

# Contact us!

- Minnesota TAA Program
  - Email: [DEED.TAA@state.mn.us](mailto:DEED.TAA@state.mn.us)
  - Applications: [www.mn.gov/deed/taa](http://www.mn.gov/deed/taa)
  - Phone: 651-259-7543, 1-888-234-1330
  - Fax: 651-296-0288
- Minnesota TRA Unit
  - Email: [DEED.TRA@state.mn.us](mailto:DEED.TRA@state.mn.us)
  - Phone: (ask for a TRA Specialist)  
651-296-3644, 1-877-898-9090
- TAA in other states:  
[www.doleta.gov/tradeact](http://www.doleta.gov/tradeact)