

WAIVER INSTRUCTIONS and REQUIREMENTS

Trade Adjustment Assistance (TAA) Reversion 2021

WHAT IS A WAIVER AND WHEN IS IT NEEDED?

- A waiver is a form that must be signed if TAA-approved training does not begin within 8 weeks of certification or 16 weeks of layoff, whichever is later, and, if that same TAA training does not begin within 30 days of receiving TAA training plan approval. Submit a waiver as soon as the customer expresses interest in training.
- An approved waiver acts as a place holder, protecting the customer's Trade Readjustment Allowance (TRA) benefits (extended unemployment while in full-time training).
- A customer who is either not enrolled in TAA approved training or does not have an approved waiver within the 8/16-week deadline loses TRA benefits. Customers who worked fewer than 26 weeks of the previous 52 weeks for the trade-affected employer are not eligible for TRA benefits.

A waiver must accompany any training plan where training does not begin within 30 days of TAA approval.

When submitting a waiver, indicate one of the following three categories:

- Enrollment Delayed
 - The first available training date must be within the next 60 days.
- Training Not Available
 - The anticipated training will not start within the next 60 days.
- Health
 - The customer is temporarily unable to participate in training due to his/her own health reasons.

WHERE TO SEND THE WAIVER?

The Dislocated Worker Counselor should send the waiver to deed.taa@state.mn.us along with the signed Individual Employment Plan that reflects the intent for training.

CUSTOMER REQUIREMENTS ONCE WAIVER IS APPROVED

- You must be in job search and available for work
- Make plans to start training as soon as possible. You need to submit a training plan within 210 days from either the certification date or your layoff date, whichever is later
- At least every 30 days, you must show progress toward enrolling in training while in waiver status

This Waiver is protecting your Trade Readjustment Allowance (TRA) benefit while you continue your job search and make progress toward enrolling in training. TRA may provide temporary income support while participating in full-time TAA-funded training. There is not a guarantee that you will have TRA benefits throughout your entire training. You may contact the TRA Unit at deed.tra@state.mn.us regarding any questions specific to TRA benefits. The waiver must be revoked immediately upon a determination that the basis for the waiver no longer apply.

Failure to stay in contact with your Dislocated Worker Counselor, continue your work search, and make progress toward enrolling in training will put your TAA and TRA benefits in jeopardy.

TAA WAIVER OF TRAINING FORM

CUSTOMER INFORMATION

Name (First MI Last)		WF1 ID
Certified Employer and Location		Petition Number
Certification Date (mm/dd/yy)	Layoff Date (mm/dd/yy)	Waiver Expiration Date (TAA Use Only)

TRAINING WAIVED FOR ONE OF THE FOLLOWING REASONS

IMPORTANT: Select one from the options below

Enrollment Delayed

There has been a delay in the beginning date of training. However, the first available training date must be within 60 days of the date of this determination.

Anticipated training start date (mm/dd/yy) _____

Training Not Available

The anticipated training will not start within the next 60 days. Approved training is not reasonably available to the customer from either governmental agencies or private sources, OR no suitable training is available to the customer at a reasonable cost, OR training funds are not available.

Program _____

Training Institution _____

Anticipated training start date (mm/dd/yy) _____

Health

The customer is temporarily unable to participate in training due to health reasons. The customer must still be in job search, available for work, and show progress toward enrolling in training.

Program _____

Training Institution _____

Anticipated training start date (mm/dd/yy) _____

SIGNATURES

TAA Customer– I understand the requirements while on a Waiver and the deadlines to submit a training application

Signature _____ Date _____

Dislocated Worker Counselor – I understand the 30-day WF1 documentation requirements to show the progress toward enrolling in training.

Signature _____ Date _____

TAA Specialist and Effective Date of Waiver

Signature _____ Date _____

TAA APPROVED EXTENSION

This waiver is being extended an additional 6 months to cover the customer's entitlement to Basic TRA.

TAA Specialist _____

Signature/Date _____

This waiver is being extended an additional 6 months to cover the customer's entitlement to Basic TRA.

TAA Specialist _____

Signature/Date _____

This waiver is being extended an additional 6 months to cover the customer's entitlement to Basic TRA.

TAA Specialist _____

Signature/Date _____

REVOCAION

Revocation electronically filed in WF1 by TAA.

Effective Date _____

Appeal Rights

If you disagree with a determination indicated above, you have the right to appeal to Minnesota Department of Employment and Economic Development, 1st National Bank Building, 332 Minnesota Street, Suite E200, St. Paul, Minnesota 55101. For the complete complaint/appeal process or more information, refer to the TAA Handbook, call 651-259-7543 or email deed.taa@state.mn.us.

Enrolled in Training Definition

A customer shall be considered to be enrolled in training when the customer's application for training is approved by the State agency and the training institution has furnished written notice to the State agency that the customer has been accepted in the approved training program which is to begin within 30 calendar days of the date of such approval (20 CFR 618.725).