

**MEMORANDUM**

**Date:** April 4, 2023

**From:** Nancy Omondi, Director of Adult Programs

**To:** Minnesota Dislocated Worker (DW) Program Providers

**Subject:** Waiver to Allow Self-paced Learning for Incumbent Worker Training; *Effective April 4, 2023*

The Minnesota Department of Employment and Economic Development (DEED)'s Dislocated Worker and Federal Adult Programs Team has received multiple requests from DW Program Operators to allow self-paced learning for Incumbent Worker Training. The current [IWT policy](#) states that self-paced learning is not allowed.

After assessing the allowable activities in state and federal law regarding training for Incumbent Workers, DEED is approving a waiver to allow for self-paced learning for IWT. This waiver is in effect until the current IWT Policy is updated. Please save this memo in your records. DEED will closely monitor the impact this waiver and consult relevant stakeholder for additional recommendations/feedback as needed.

We appreciate your partnership.

Respectfully,



04/02/23

Nancy A. Omondi MBA, MS, Director of Adult Programs

**Cc:** Marc Majors, Deputy Commissioner, Employment and Training Programs Division

Jill Roberts, Fiscal and Monitoring Director

Lensa Idossa, Dislocated Worker and Federal Adult Programs Manager