

**Career Pathways Partnership Meeting Minutes**

Wednesday, August 22, 2018

2:00 – 4:00 p.m.

*Minnesota Department of Employment and Economic Development (DEED)*

*First National Bank Building \* 332 Minnesota St. Suite E200*

*James J. Hill Room, 2nd Floor*

*St. Paul, MN*

**Vision:**  *A healthy economy, where all Minnesotans have or are on a path to meaningful employment and a family-sustaining wage, and where all employers are able to fill jobs in demand.*

**Career Pathways Partnership Purpose:** The committee’s purpose is to establish state leadership and an operational framework to support regional sector-based Career Pathways.

**Meeting attendees in person and by conference call:**

Mary Russell, Chair

Traci Tapani, Vice Chair

Susan Boehm

Julie Dincau

Larry Eisenstadt

Jeralyn Jargo

Kati Neher

Sue Wallace

**Guest present:**

Lars Esdal

**Staff present:**

Kay Kammen

**Introductions**

The meeting was convened at 2:02 p.m. Following introductions, Chair Mary Russell gave an overview of the planned agenda.

**Approval of April 18, 2018 Meeting Minutes**

**Traci Tapani made a motion to approve the April 18, 2018 meeting minutes. Susan Boehm seconded the motion and it passed.**

**Review of Governor’s Letter and Expectations, Gender Definition and Work Plan**

**Kay Kammen gave an overview of the work done surrounding the addition of “Gender” to the goals of the Combined State Plan for workforce development. The standing committees of the Board – Disability Equity, Executive, Operations, Racial Equity and Career Pathways Partnership -- have had the opportunity to review the gender definition and work plan prepared at the Governor’s request. Sue Wallace made a motion on behalf of the Career Pathways Partnership to accept the gender definition and work plan. Susan Boehm seconded the motion and it was unanimously approved. Pending final approval from the Operations Committee, the gender definition and work plan will go before the GWDB at its quarterly meeting in September for approval.**

**Referral/Co-enrollment Subgroup Update**

**Julie Dincau provided a progress report on the work of the Co-enrollment Subgroup. On a federal level, the percentage of individuals co-enrolled in two or more WIOA titles needs to be tracked. Co-enrollment benefits Career Pathways participants with significant barriers to employment. Julie stated that the subgroup is trying to find where co-enrollment programs exist and identify best practices. Rachel Vilsack and Carrie Marsh of DEED’s Performance Management team will soon have two years of co-enrollment data that will be shared with the subgroup.**

**Julie and Susan Boehm are taking part in a CareerForce service delivery task force that will provide recommendations on a universal intake form across the workforce system, the standardizing of CareerForce workshops and the developing of seamless customer handoff among programs and partners. This task force is being led by Diane Halvorson and Nicole Swanson. The launch of the re-branding effort and technical platform is planned for late November with implementation continuing into 2019.**

**General discussion continued on the gathering and disseminating of information on demonstration projects and highlighting the Career Pathways work currently being done. Topics included monitoring results, identifying barriers in metro and rural communities, uncovering misconceptions about youth (particularly youth of color), working with employers to learn their perceptions, leading multi-generational workforces and spearheading sector academies.**

**Announcements and Next Steps**

* Susan Boehm told the group about a 6-part EquityLogic Learning Series hosted by the Rochester Area Chamber of Commerce, Diversity Council, Workforce Development, Inc. and DEED. <https://www.rochestermnchamber.com/events>.
* Next quarterly meeting of the GWDB is on September 12, 2018.

**Adjournment was at 4:00 p.m.**