GWDB Operations Committee Meeting Minutes

Tuesday, October 8, 2019

10:00 a.m. – 12:00 Noon

Governor’s Workforce Development Board web site: <https://mn.gov/deed/gwdb/>

Workforce Innovation and Opportunity Act (WIOA) [Dashboard](https://mn.gov/deed/about/what-we-do/agency-results/perform-measures/wioa/)

**Members Present**

* Mayor Elizabeth Kautz, Chair
* Shirley Barnes, Vice Chair
* Steve Ditschler
* Loren Nelson
* Roy Smith

**DEED staff Present**

* Carrie Marsh

**GWDB Staff Present**

* Ben Baglio
* Kay Kammen
* Kay Pollard
1. **Call to Order / Introductions**

Chair Elizabeth Kautz called the meeting to order at 10:00 a.m. The meeting began with introductions of members on the phone, followed by those attending in person.

1. **Review / Approve – Minutes of September 10, 2019 Meeting**

Vice Chair Shirley Barnes made a motion to approve the minutes of the September 10, 2019 Operations Committee meeting. Loren Nelson seconded the motion and it passed unopposed.

1. **Status Updates – Review/Comment**

Ben Baglio, GWDB Coordinator, presented Regional Economic and Workforce “Fast Facts,” which led to discussion by the committee on concerns about population and commuter patterns, child care, adult care, immigration, gender, incumbent workers, older worker engagement, and negative repercussions of the 2020 Census.

CareerForce Director Lorrie Janatopoulos gave an overview of the groundwork that has been laid for the 2020-2024 State Plan in anticipation of formal guidance expected from the United States Department of Labor in December. Regional and local plans will utilize a template provided by DEED. Discussions are taking place with state leaders about possible updates to the State Plan due to programmatic changes under the WIOA titles. There was consensus among members, considering the approval process and 30-day Public Comment period, to minimize changes. It was noted that the new plan may have some revisions to ensure alignment with the “One Minnesota” focus of Governor Tim Walz’s administration.

The WIOA Annual Report for Program Year 2018 was provided to the committee for review and

Carrie Marsh, DEED Performance Analyst, was available to answer any questions members had about the contents of the report. Chair Kautz asked that preliminary approval of the report be given by the committee with the condition that staff provide an Executive Summary and Glossary of Terms.

Shirley Barnes made a motion to approve the report, which is due to USDOL in December. Steve Ditschler seconded the motion and it passed unanimously.

The latest DEED organizational chart was shared with the committee. Also, Ben announced that the Governor’s Office has appointed or reappointed the following to the GWDB:

Jessica Looman, Labor

Ali Rodway, Business & Industry

Jerrilyn Sweeney, Business & Industry

Shirley Barnes, Business & Industry

David Debevec, Business & Industry

Steve Ditschler, Community-Based Organization

Sam Heimlich, Labor

Jennifer Lang, Business & Industry

Bill Nelson, Business & Industry

Ed Reynoso, Labor

1. **Announcements/Action Steps**

a) The next meeting of the Full Board is a Joint Meeting with the Minnesota Association of Workforce Boards on *Wednesday, Dec. 11 from 10:00 a.m. to 2:00 p.m. at the Best Western Nicollet Inn Premier, 14201 Nicollet Ave., Burnsville, MN 55337*

1. **Meeting Adjournment –** The meeting was adjourned at 12:00 Noon by acclamation.

*The next meeting of the Operations Committee is at 10:00 a.m. on Tuesday, November 12, 2019 at DEED Headquarters.*