GWDB Operations Committee Meeting Minutes

Tuesday, March 12, 2019 Boundary Waters Conference Room

10:00 a.m. – 12:00 Noon

Department of Employment and Economic Development (DEED)

332 Minnesota Street -Suite E200 - Saint Paul, Minnesota 55101

**Members Present**

* Mayor Elizabeth Kautz, Chair
* Shirley Barnes, Vice Chair
* Charlene Briner
* Steve Ditschler
* Jeremy Hanson Willis
* Lorrie Janatopoulos
* Anne Kilzer
* Loren Nelson
* Jovon Perry
* Roy Smith

**Staff Present**

* Kriystauhl Fitchett
* Kay Kammen

#  Call to Order / Introductions

The meeting was called to order at 10:00 a.m. Introductions of members attending in person and on the phone followed. Initially, a quorum was not present; additional committee members called in, which constituted a quorum.

1. **Review / Approve – Minutes of February 12, 2019 Meeting**

Shirley Barnes made a motion to approve the minutes of the February 12, 2019 Operations Committee meeting. Steve Ditschler seconded the motion and it passed unopposed.

1. **Status Updates – Review / Comment:**
	1. After review of the committee breakout session from the March 6, 2019 Quarterly GWDB meeting, general discussion focused on the GWDB under WIOA, providing oversight for a state system in partnership with regional and local boards.
* A new four-year State Plan will be due to the U.S. Department of Labor in 2020 and WIOA will be re-authorized in 2021.
* Guidance on the State Plan is not expected until early 2020.
* Emphasis should be on alignment, streamlining and defining our work within the system.
* How can the Operations Committee’s reinforce the plans as part of the state/regional/local system.
* Board/DEED co-existence causes confusion.
* Difficulty finding balance between local boards and DEED directives.
	1. Chair Kautz requested that two topics be on the agenda for the April 9 meeting of the Operations Committee: The Committee Charter and the Work Plan Elements.

1. **Announcements/discussion**
2. Further discussion points: Feedback from comment cards at CareerForce Locations, entrepreneurial pursuits, the gig economy, outreach to American Indians and Latinas, board participation by leaders of color, training to be an effective board member.

**Meeting Adjournment –** The meeting was adjourned at 11:30 a.m. by acclamation.

*The next meeting of the Operations Committee is from 10:00 a.m. to 12:00 Noon on Tuesday, April 9 at DEED Headquarters.*