**Operations Committee Quarterly Report**

**January 2017**

**One Stop Operator Designation:** It is a new WIOA requirement to designate a One Stop Operator through a competitive process. US DOL has a July 1, 2017 deadline for completion. Under the competitive process, a Local Workforce Development Board may ask the GWDB to be their 3rd Party Reviewer of One Stop Operator Applications. The committee continued its work to write a process that it will follow if it should be asked to be a Third Party Reviewer.

**Joint GWDB and MWCA Boards Meeting:** Four themes emerged from the table discussions. (1) Engage and reward employers to help people keep jobs, participate in earn and learn – apprenticeships, work-based learning, summer internships; (2) Learning/Teaching Pedagogy/Workplace Alignment – apply life-long learning, critical role of basic skills in the workplace, support systems to earn and learn on the job, counselors need industry experience /information; (3) Targeted Outreach and Messaging – multi-generational involvement, rural access to education and training, branding construction and manufacturing to make careers in these industries attractive to students and parents; (4) System Challenges – Funding flexibility wanted, and facility operations from education start dates to hours of operation at a WorkForce Center.

**February 2017**

**One Stop Operator Designation:** Subsequent to theJanuary meeting, US DOL released guidance that includes the role and responsibilities of the State Board. Edits were made to the GWDB’s 3rd Party Review Process specific to the One Stop Operator Applications to conform to the US DOL guidance. In addition, the GWDB, to be compliant, needed an established 3rd Party Review Process separate from the One Stop Operator Applications process. After the committee approved the edits and passed both process, the information was posted on the website. As of the end of February, no Local Workforce Development Board has asked the GWDB to be its 3rd Party Reviewer of One Stop Operator Applications.

**WIOA MOU Requirement:** The GWDB, under WIOA requirements, ensures that Local Workforce Development Board have fully executed MOUs. New with WIOA, that the requirement that Infrastructure Funding Agreements (IFAs) – known in Minnesota as Cost Allocation Plans – are required for inclusion in a local MOU. Minnesota’s IFA formula uses client data, dedicated space and FTWs as appropriate to each party as the allocation basis. The committee stated that it sees the MOU process as partnership with the Local Workforce Development Boards. MOUs are in effect for 3 years. DEED has posted a draft policy for public comment: (<https://apps.deed.state.mn.us/ddp/PolicyDetail.aspx?pol=473> )

**March 2017**

**Next Meeting:** Tuesday, March 14, 2017, 10 am – Noon, Mississippi Room, DEED. Agenda topics include

Update on One-Stop Operator Applications; as of the printing of this report, no requests for the GWDB to be the 3rd Party Reviewer have been received; update on Results Based Accountability work group; presentation about the new branding for the Minnesota WorkForce Center System; Review of the features in the new GWDB website (launched 3/7/2017); Review and discussion about a new High Performing Board of Directors evaluation tool from the National Governor’s Association Center for Best Practices.